

AGENDA
Ojai Basin Groundwater Management Agency
Meeting of September 24, 2020

Meeting Time 3:00 pm

Zoom Teleconference Meeting

Phone: (805) 640-1207 Web site: obgma.com

Email address: obgma@aol.com

“Note: Due to staff availability on Thursday, September 24, 2020, **OBGMA will hold its regular board meeting at 3:00 p.m.**, not the normally scheduled time of 5:00 p.m.”

Pursuant to Governor Newsom's Executive Order N-25-20, Board Members of the Ojai Basin Groundwater Management Agency will participate in this meeting via a teleconference from separate locations.

In the interest of maintaining appropriate social distancing, this meeting will be available through:

For Public Call In Participation:

1. Zoom Dial In Information: 1-669-900-9128, Meeting ID: 827 5712 7464, Password: 218792.

For Public Viewing

2. The OBGMA.com Website;
3. City of Ojai YouTube Channel at:
<https://www.youtube.com/channel/UC3DhCB5Z1DynNC7n8qcNeDQ/live> (2 Minute delay of transmission)
4. Spectrum Channel 10.

Public Comments: Members of the public who Call In may provide public comment. Please wait until the Board Chair ask if any members of the public wish to comment. This will provide for orderly participation during the meeting.

Members of the public may also submit written public comments may do so in advance via e-mail no later than 12:00 p.m. on the day of the meeting. Public comment e-mails should be sent to OBGMA@aol.com.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. DIRECTOR ANNOUNCEMENTS/REPORTS/COMMENTS

- Mutuals:
- Ojai Water Conservation District:
- City of Ojai:

- Casitas Municipal Water District – Lake Level
- Community Facilities District - CMWD Ojai Service Area:

4. GENERAL MANAGER COMMENTS

5. BASIN STATUS REPORTS

- Current Status of Basin: Input, Output and Storage

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive comments from the public at this time. Other than for emergency items, no action can be taken during this period. Matters raised at this time may be briefly discussed by the board and will generally be referred to staff and/or placed on a subsequent agenda.

7. CONSENT ITEMS: Directors may pull an item off of consent items for discussion and act

- a. Approve Minutes of July 30, 2020 Regular Meeting

8. ACTION ITEMS:

- a. Treasurer’s Report for July and August 2020, Budget and Extraction Charges by Period**

Board to Review and Approve.

- b. Presentation of Draft Groundwater Sustainability Plan Public Outreach and Engagement Plan**

Board review and provide comment on the Draft Groundwater Sustainability Plan Public Outreach and Engagement Plan prepared by Dudek.

- c. Draft GSP Interested Party Listing**

Board review and provide comment on the draft Interested Party List.

- d. Wildlife Conservation Grant (WCB) Project Update**

Kear Groundwater to provide an update on the monitoring well activities under the WCB Grant. Approval of expenditures for construction and/or easement access to be reviewed and approved, if required.

- e. GSP Cash Flow Report**

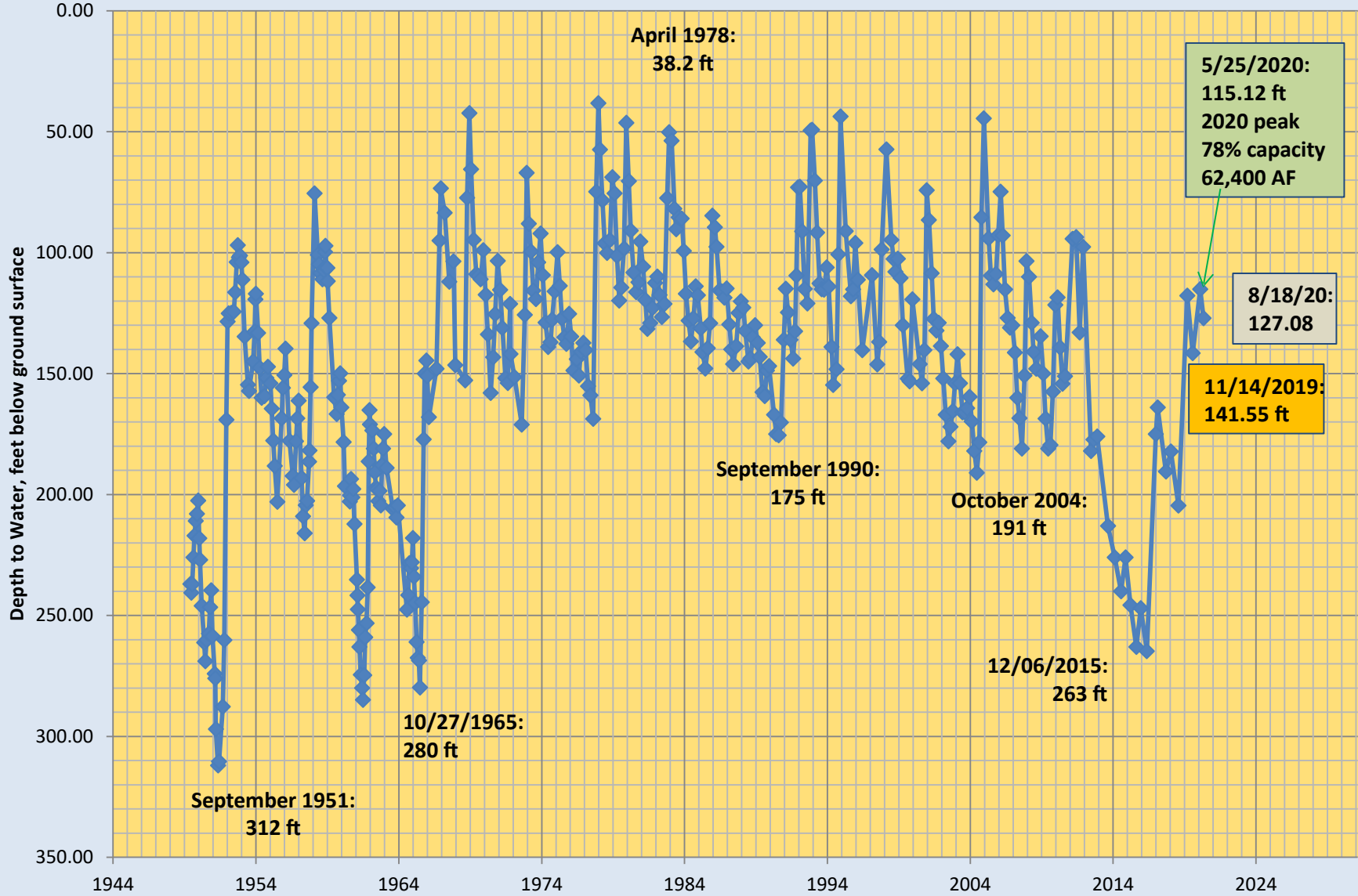
Board review and comment on the cash flow report for the Projected GSP expenses. As requested at the July 30, 2020 Board Meeting.

9. Information Items:

10. ADJOURNMENT: The next regular board meeting is scheduled for October 29, 2020, 5:00pm, in the Council Chambers, Ojai City Hall, 401 South Ventura Street, Ojai, CA 93023. However, it is expected the meeting will continue to be held as a Zoom Teleconferencing Meeting at 3:00 p.m.



Depth to Water: Ojai Basin Key Well Area 04N/22W-5L8 (Carne and Grand)



FLOW TRANSECT SURVEYS AT OJAI BASIN OUTFLOW

<i>Date</i>	San Antonio Creek Flow Measurement (cfs)	Montgomery Creek Flow Measurement (cfs)
<i>29-Jul-2019</i>	1.77	-
<i>5-Sep-2019</i>	1.14	-
<i>26-Sep-2019</i>	1.45	-
<i>26-Oct-2019</i>	1.09	-
<i>26-Nov-2019</i>	1.27	-
<i>31-Dec-2019</i>	1.63	-
<i>29-Jan-2020</i>	1.20	-
<i>26-Feb-2020</i>	0.96	-
<i>31-Mar-2020</i>	1.91	0.37
<i>30-Apr-2020</i>	2.80	0.54
<i>28-May-2020</i>	1.89	0.21
<i>30-Jun-2020</i>	1.51	0.08
<i>18-Aug-2020</i>	0.93	<0.01

Meeting Date: September 24, 2020 **OBGMA Agenda 8/24/20 – Item 7a.**
To: Board of Directors
From: Roberta Barbee, Administrative Assistant/Clerk of the Board
Subject: Minutes of the Zoom Teleconference Board Meeting of July 30, 2020

The Regular Meeting of the Board of Directors of the Ojai Groundwater Management Agency, held as a Zoom Teleconference Meeting due to the Covid-19 virus response, called to order at 3:01 pm.

Attendees were: Board Members: Jim Finch, Russ Baggerly, Peter Thielke, Johnny Johnston, and Chair Richard Hajas. General Manager John Mundy, and Roberta Barbee Administrative Assistant/Clerk of the Board.

Also in attendance: Jordan Kear, Consultant, Peter Candy, Attorney and Jason, Well Owner.

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 3:01 pm. Barbee called the roll.
2. **Pledge of Allegiance:** not performed.
3. **Director Announcements/Reports/Comments:**
Mutuals: Thielke reported the completion of the installation of the new 700,000 gallon water storage tank at Thacher School, the useable capacity is about 550,000 gallons. The finished construction of the storage tank occurred last week. Hooking up the pipe will be completed in another week to days. After which time it will be permitted and the tank will be activated and filled

Ojai Water Conservation District: None

City of Ojai: None

Casitas Municipal Water District: Baggerly reported Lake Casitas at 42.8% capacity equaling 110,766 Acre Feet.

Community Facilities District: CMWD Ojai Service Area: Hajas reported contractor almost finished putting in new pipes as part of major improvements in the CSD.

4. **General Manager Comments:** None

5. **Basin Status Reports:** Kear reported that the Elrod Well depth to water is 123.83', 5' deeper than 5/25/20 and the Basin is at 75% of storage capacity. No discharge flow reading was observed out of San Antonio Creek. Will upload data to website in a day or 2.
Ojai Mutual #7 ran a video survey today to determine how straight the well. The video inspection looked good.

6. **Public Comments on Items Not Appearing on the Agenda:**

Baggerly announced that he will not be running for re-election this year. He will finish out his terms with the Sanitary District, Casitas, and OBGMA through the end in December.

7. **Consent Items:**

a. **Approve Minutes of May 28, 2020 Zoom Teleconference Regular Meeting:**

Baggerly motioned to approve the minutes of May, 2020 Regular Meeting. Johnston seconded. The minutes were approved unanimously.
Roll call vote: Ayes: Finch, Baggerly, Johnston, Thielke, and Hajas Noes: None

8. **Action Items:**

a. **Treasurer's Report foMay and June 2020, and Budget Report and Extraction Charges by Period:**

Mundy reported OBGMA is spending a little more partly due to the Groundwater Basin Model fees that needed paying. Review of the Basin Model report by Mr. Kear should be completed soon.

Mundy reported we are keeping an eye on the revenue and expenses. We will bill for extraction fees in early in July which will include the new GSP fee.

Mundy is still considering exploring a bridge loan in case our revenues from the extraction charges are not received in time to cover our expenses.

Finch stated with the extractions charges being more than double without increasing water usage should hopefully cover our expenses without a loan.

Johnston wanted to know if we have an estimated cash flow to show when the expenses may increase to more. Mundy said he would have that report next month.

Thielke motioned to approve Treasurer's Report. Baggerly seconded. The Treasurer's Report was approved unanimously.

Roll call vote: Ayes: Finch, Baggerly, Johnston, Thielke, and Hajas Noes: None.

b. Consultant Selection for Preparation of Groundwater Sustainability Plan.

Mundy stated OBGMA received three good competitive proposals. Both Kear and Mundy reviewed the three consultants: Dudek, DBS&A, and GEI. Mundy stated that California Law does not require public bidding for consulting/Engineering services; it does allow public agencies to select a consultant based on their qualifications. The fee can be considered but it's not a requirement to accept the lowest proposal cost. Kear and Mundy both agreed that Dudek provided the best scope of the work response and they believe they can do the work. Dudek is also familiar with the Ojai Basin as well as DBS&A. GEI's work is mostly Central Valley and in the Sacramento area is why they were not considered.

Hajas would like procedures setup as to how we will contact people that would be interested and how we will accept their comments and how we will respond so we have a consistent method of dealing with each comment and interested party. Mundy responded that that will be part of the outreach plan.

The Department of Water Resources wants to see how much effort goes into the GSP communication program. OBGMA will need to submit its plan to DWR and document its outreach efforts during the GSP development process.

Baggerly motioned to approve the staffs' recommendation to approve a contract with Dudek for the preparation of a Groundwater sustainability Plan, Johnston seconded. The motion was approved unanimously.

Roll call vote: Ayes: Finch, Baggerly, Johnston, Thielke, and Hajas Noes: None

c. Resolution No. 2020-2:

Baggerly motioned to approve RESOLUTION NO. 2020-2 authorizing signatory authority for banking activities. Finch seconded. Resolution No. 2020-2 was approved unanimously.

Roll call vote: Ayes: Finch, Baggerly, Johnston, Thielke, and Hajas Noes: None

9. Information Items:

a. Draft DBS&A Technical Memorandum - Groundwater Model update: Kear and Mundy are still reviewing and expect to have more information next meeting.

10. Adjournment: The meeting was adjourned at 3:27pm. The next regular scheduled meeting will be September 24, 2020 at 3:00pm, via Zoom Teleconferencing.

OBGMA

Meeting Date: 09/24/20
Budget Actuals FYTD 19/20

OBGMA Agenda 8/24/20 -
Item 8a.

	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	20-Apr	20-May
Beginning Bank Balance								
Checking	2,711.15	18,925.09	16,279.17	9,614.41	28,318.91	11,425.91	3,932.48	9,801.27
Savings	114,865.20	114,865.20	129,865.20	129,896.37	129,896.37	139,896.37	139,927.09	129,927.09
	117,576.35	133,790.29	146,144.37	139,510.78	158,215.28	151,322.28	143,859.57	139,728.36
Income								
Returned Check Charges	-	-	-	-	5.00	-	-	-
GSP Extraction Fees	-	-	-	-	-	-	-	-
Well Head Fee	6,240.00	3,510.00	1,105.00	7,995.00	1,690.00	975.00	520.00	1,625.00
Interest Charges	2.05	12.00	-	11.00	6.50	297.42	29.37	1.25
Recordation Fee	400.00	245.00	85.00	595.00	130.00	75.00	40.00	115.00
Extraction Charges	24,597.14	13,134.99	1,889.25	20,152.53	1,173.81	4,441.93	20,138.32	1,465.22
Short Payments	-	-	-	-	-	-	(35.49)	(12.50)
Savings Acct Interest	-	-	31.17	-	-	30.72	-	-
Total Income	31,239.19	16,901.99	3,110.42	28,753.53	3,005.31	5,820.07	20,692.20	3,193.97
Total Income	31,239.19	16,901.99	3,110.42	28,753.53	3,005.31	5,820.07	20,692.20	3,193.97
Expense								
Computer Repairs	-	378.97	-	-	-	-	-	-
Print Advertising	-	-	-	-	-	-	-	189.00
Liability Insurance	2,134.00	-	-	-	-	-	-	-
Postage and Delivery	271.99	-	-	2.40	-	-	17.99	67.99
Medical Reimbursement	150.00	150.00	150.00	150.00	150.00	-	-	-
Bank Service Charges	5.00	-	-	5.00	-	-	-	-
Workers Comp Ins	-	-	-	-	-	310.64	-	-
Office Supplies	1,227.95	-	281.27	373.72	159.29	584.98	16.99	16.99
Payroll Expenses	2,993.88	2,834.97	2,894.71	3,452.55	3,933.74	2,062.75	2,267.74	2,624.40
Professional Fees	6,055.93	1,180.00	6,307.64	2,710.79	5,263.98	9,801.63	13,811.73	4,671.70
Rent	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00
Telecommunications	101.71	-	48.79	66.75	59.05	109.02	105.81	140.92
Total Expense	13,740.46	5,343.94	10,482.41	7,561.21	10,366.06	13,669.02	17,020.26	8,511.00
Net Ordinary Income	17,498.73	11,558.05	(7,371.99)	21,192.32	(7,360.75)	(7,848.95)	3,671.94	(5,317.03)
Grant Activity								
WCB Grant Income	-	-	-	-	-	-	-	-
WCB (WS) Expenses	-	-	-	-	-	-	4,676.25	-
GSP Expenses	-	-	-	1,250.00	312.50	-	1,231.25	-
	-	-	-	(1,250.00)	(312.50)	-	(5,907.50)	-
Other Adjustments								
Deposit for Bldg Key	-	-	-	-	-	(50.00)	-	-
Transfer to Savings	-	15,000.00	-	-	10,000.00	-	-	-
Transfer From Savings	-	-	-	-	-	-	10,000.00	-
Returned Check	(87.13)	87.13	-	-	(247.50)	-	-	-
Payroll Tax Liab Paymts	(1,941.89)	-	-	(2,172.23)	-	-	(2,398.40)	-
Payroll Liab on hold	744.23	708.90	719.10	934.41	1,027.75	436.24	502.75	611.42
Staples Refund (Off Sup)	-	-	19.30	-	-	-	-	-
Customer Overpayments	-	-	-	-	-	-	-	-
Ending Bank Balance								
Checking	18,925.09	16,279.17	9,614.41	28,318.91	11,425.91	3,932.48	9,801.27	5,095.66
Savings	114,865.20	129,865.20	129,865.20	129,896.37	139,896.37	139,927.09	129,927.09	129,927.09
	133,790.29	146,144.37	139,479.61	158,215.28	151,322.28	143,859.57	139,728.36	135,022.75

OBGMA

Meeting Date: 09/24/20
Budget Actuals FYTD 19/20

	20-Jun	20-Jul	20-Aug	YTD
Beginning Bank Balance				
Checking	5,095.66	5,741.61	30,880.47	
Savings	129,927.09	104,943.43	104,943.43	
	135,022.75	110,685.04	135,823.90	
Income				
Returned Check Charges	-	-	-	5.00
GSP Extraction Fees	-	24,762.94	14,689.52	39,452.46
Well Head Fee	1,365.00	5,460.00	4,745.00	35,230.00
Interest Charges	8.72	313.63	52.40	734.34
Recordation Fee	100.00	350.00	295.00	2,430.00
Extraction Charges	3,722.49	20,421.46	11,707.69	122,844.83
Short Payments	(12.50)	(49.50)	(200.18)	(310.17)
Savings Acct Interest	16.34		-	78.23
Total Income	5,200.05	51,258.53	31,289.43	200,464.69
Total Income	5,200.05	51,258.53	31,289.43	200,464.69
Expense				
Computer Repairs	-	-	-	378.97
Print Advertising	-	-	-	189.00
Liability Insurance	-	-	-	2,134.00
Postage and Delivery	50.00	117.99	17.99	546.35
Medical Reimbursement	-	-	-	750.00
Bank Service Charges	-	-	-	10.00
Workers Comp Ins	203.42	-	-	514.06
Office Supplies	118.97	16.99	16.99	2,814.14
Payroll Expenses	1,598.61	1,550.16	1,437.12	27,650.63
Professional Fees	25,870.00	20,872.44	5,364.45	101,910.29
Rent	800.00	800.00	800.00	8,800.00
Telecommunications	115.92	116.93	117.36	982.26
Total Expense	28,756.92	23,474.51	7,753.91	146,679.70
Net Ordinary Income	(23,556.87)	27,784.02	23,535.52	53,784.99
Grant Activity				
WCB Grant Income	5,607.00	-	-	5,607.00
WCB (WS) Expenses	4,560.00	562.50	-	9,798.75
GSP Expenses	2,120.00	950.00	-	5,863.75
	(1,073.00)	(1,512.50)	-	(10,055.50)
Other Adjustments				
Deposit for Bldg Key	-	-	-	
Transfer to Savings	-	-	-	
Transfer From Savings	25,000.00	-	-	
Returned Check	-	-	-	
Payroll Tax Liab Paymts	-	(1,412.48)	-	
Payroll Liab on hold	292.16	279.82	249.38	
Staples Refund (Off Sup)	-	-	-	
Customer Overpayments	-	-	31.00	
Ending Bank Balance				
Checking	5,741.61	30,880.47	54,696.37	
Savings	104,943.43	104,943.43	104,943.43	
	110,685.04	135,823.90	159,639.80	

OBGMA
Meeting Date: 09/24/2020
Cash Flow for August 2020

OBGMA Agenda
8/24/20 - Item 8a

Beginning Cash Balance August 1, 2020

Bank of the Sierra-Checking	30,880.47
Bank of the Serra-Savings	104,943.43
	\$ 135,823.90

Inflows

GSP Extraction	14,689.52
Well Head Fee	4,745.00
Interest Charge On Extraction	52.40
Recordation Fee	295.00
Extraction Charges	11,707.69
Underpayments	(200.18)
Over Payments	31.00
	\$ 31,320.43

Outflows

Internet	32.10
Stamps	17.99
Software	16.99
Payroll Expenses	1,187.74
Office Consultation	500.00
Bookkeeping	472.50
Technical Support	4,391.95
Rent	800.00
Telephone	85.26
	\$ 7,504.53

Ending Cash Balance August 31, 2020

Bank of the Sierra-Checking	54,696.37
Bank of the Serra-Savings	104,943.43
	\$ 159,639.80

Net Change in Cash Position August 2020

\$ 23,815.90

OBGMA

Meeting Date: 09/24/2020

Disbursement Register for August 2020

**OBGMA Agenda
8/24/20 – Item 8a.**

Date	Num	Name	Memo	Amount
08/24/2020	3231	417 Bryant Circle LLC	Rent	(800.00)
08/24/2020	3232	Daniel B. Stephens & Associates, Inc.	Professional Services	(4,391.95)
08/24/2020	3233	M J Saltis Bookkeeping	Professional Services	(472.50)
08/31/2020	3234	Roberta Barbee	Cell Phone Reimbursement	(25.00)
08/31/2020	3235	Cece VanDerMeer	Final on Contract for Consulting	(500.00)
08/31/2020	3235	Barbee, Roberta J	August 2020 Payroll	(1,187.74)
08/12/2020	Debit Card	Adobe	Software	(16.99)
08/26/2020	Debit Card	Stamps.com	Postage	(17.99)
08/24/2020	Online	AT&T	Telephone	(60.26)
08/24/2020	Online	AT&T Uverse	Internet	(32.10)
Total August 2020 Disbursements:				(7,504.53)

OBGMA EXTRACTION CHARGES BY PERIOD

**OBGMA Agenda 8/24/20 –
Item 8a.**

2018/2019 Water Year

2019/2020 Water Year

(\$25/acre foot)

October/November/December 2018 (2019/1)	Acre Feet	Charges	Well Head	Recordation	Total Rec'd
Agriculture	511.70	\$12,697.97			
Dom/Land	40.19	\$1,106.38			
Muni/Indus	16.30	\$407.50			
CMWD	320.70	\$8,017.50			
Totals	888.89	\$22,229.35	\$9,165.00	\$690.00	\$32,973.24

(\$25/acre foot)

October/November/December 2019 (2020/1)	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	423.89	\$10,631.74				
Dom/Land	84.85	\$2,339.89				
Muni/Indus	23.22	\$579.92				
CMWD	378.10	\$9,450.00				
Totals	910.06	\$23,001.55	\$9,620.00	\$730.00	\$0.00	\$33,351.55

(\$25/acre foot)

January/February/March 2019 (2019/2)	Acre Feet	Charges	Well Head	Recordation	Total Rec'd
Agriculture	89.62	\$2,592.05			
Dom/Land	35.06	\$782.33			
Muni/Indus	1.01	\$37.50			
CMWD	236.40	\$5,910.00			
Totals	362.09	\$9,321.88	\$9,230.00	\$665.00	\$19,216.88

(\$25/acre foot)

Jan/Feb/Mar 2020 (2/2020)	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	419.80	\$10,562.28				
Dom/Land	84.39	\$2,176.19				
Muni/Indus	7.34	\$183.50				
CMWD	264.80	\$6,620.00				
Totals	776.33	\$19,541.97	\$9,880.00	\$710.00	\$0.00	\$30,131.97

(\$25/acre foot)

April/May/June 2019 (2019/3)	Acre Feet	Charges	Well Head	Recordation	Total Rec'd
Agriculture	668.57	\$16,201.23			
Dom/Land	212.60	\$3,869.55			
Muni/Indus	20.60	\$515.01			
CMWD	410.90	\$10,272.50			
Totals	1312.67	\$30,858.29	\$9,620.00	\$725.00	\$41,203.29

(\$25/acre foot)

April/May/June (3/2020)	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	684.13	\$17,139.11				
Dom/Land	82.25	\$2,180.81				
Muni/Indus	0.00	\$0.00				
CMWD	337.80	\$8,445.00				
Totals	1104.18	\$27,764.92	\$8,450.00	\$525.00	\$39,215.28	\$75,955.20

(\$25/acre foot)

July/August/September 2019 (2019/4)	Acre Feet	Charges	Well Head	Recordation	Total Rec'd
Agriculture	1264.16	\$22,385.38			
Dom/Land	132.86	\$3,475.73			
Muni/Indus	39.06	\$976.67			
CMWD	524.10	\$13,102.50			
Totals	1960.18	\$39,940.28	\$10,270.00	\$755.00	\$50,965.28

Total for water YTD 10/1/18 - 9/30/19

Acre Feet	Charges	Well Head Fees	Recordation Fees	Total Rec'd
2489.97	\$62,409.52	\$28,015.00	\$2,080.00	\$93,393.41

OBGMA
Meeting Date: 09/24/20
WCB Grant Budget Update

OBGMA Agenda
8/24/20 – Item 8a.

	<u>Actual to Date</u>	<u>Budget</u>	<u>Balance</u>
WCB Grant Income	5,607.00	150,600.00	(144,993.00)
	\$ 5,607.00	\$ 150,600.00	\$ (144,993.00)
WCB Grant Expenses			
1 Task- Project Mgmt	3,238.75	5,200.00	(1,961.25)
2 Task- Water Mgmt Framewk	-	2,000.00	(2,000.00)
3 Task- Plans/Permits/Due D	8,510.00	138,400.00	(129,890.00)
4 Task- Reg Agency Guidance	-	-	-
5 Task- Education & Outreach	-	5,000.00	(5,000.00)
	\$ 11,748.75	\$ 150,600.00	\$ (138,851.25)
WCB Grant Cost Share Expenses	\$ 3,135.00	\$ 29,400.00	\$ (26,265.00)
Total Cost of Project	\$ 14,883.75	\$ 180,000.00	\$ (165,116.25)
Net Cost of Project to Date	\$ 9,276.75		

***Retention of \$623.00 Held by WCB on 1st Progress Invoice

***Expenses recorded through 09/17/20

OBGMA

Meeting Date: 08/27/20
Budget Actuals FYTD 19/20

OBGMA Agenda
8/24/20 – Item 8a.

	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	20-Apr	20-May
Beginning Bank Balance								
Checking	2,711.15	18,925.09	16,279.17	9,614.41	28,318.91	11,425.91	3,932.48	9,801.27
Savings	114,865.20	114,865.20	129,865.20	129,896.37	129,896.37	139,896.37	139,927.09	129,927.09
	117,576.35	133,790.29	146,144.37	139,510.78	158,215.28	151,322.28	143,859.57	139,728.36
Income								
Returned Check Charges	-	-	-	-	5.00	-	-	-
GSP Extraction Fees	-	-	-	-	-	-	-	-
Well Head Fee	6,240.00	3,510.00	1,105.00	7,995.00	1,690.00	975.00	520.00	1,625.00
Interest Charges	2.05	12.00	-	11.00	6.50	297.42	29.37	1.25
Recordation Fee	400.00	245.00	85.00	595.00	130.00	75.00	40.00	115.00
Extraction Charges	24,597.14	13,134.99	1,889.25	20,152.53	1,173.81	4,441.93	20,138.32	1,465.22
Short Payments	-	-	-	-	-	-	(35.49)	(12.50)
Savings Acct Interest	-	-	31.17	-	-	30.72	-	-
Total Income	31,239.19	16,901.99	3,110.42	28,753.53	3,005.31	5,820.07	20,692.20	3,193.97
Total Income	31,239.19	16,901.99	3,110.42	28,753.53	3,005.31	5,820.07	20,692.20	3,193.97
Expense								
Computer Repairs	-	378.97	-	-	-	-	-	-
Print Advertising	-	-	-	-	-	-	-	189.00
Liability Insurance	2,134.00	-	-	-	-	-	-	-
Postage and Delivery	271.99	-	-	2.40	-	-	17.99	67.99
Medical Reimbursement	150.00	150.00	150.00	150.00	150.00	-	-	-
Bank Service Charges	5.00	-	-	5.00	-	-	-	-
Workers Comp Ins	-	-	-	-	-	310.64	-	-
Office Supplies	1,227.95	-	281.27	373.72	159.29	584.98	16.99	16.99
Payroll Expenses	2,993.88	2,834.97	2,894.71	3,452.55	3,933.74	2,062.75	2,267.74	2,624.40
Professional Fees	6,055.93	1,180.00	6,307.64	2,710.79	5,263.98	9,801.63	13,811.73	4,671.70
Rent	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00
Telecommunications	101.71	-	48.79	66.75	59.05	109.02	105.81	140.92
Total Expense	13,740.46	5,343.94	10,482.41	7,561.21	10,366.06	13,669.02	17,020.26	8,511.00
Net Ordinary Income	17,498.73	11,558.05	(7,371.99)	21,192.32	(7,360.75)	(7,848.95)	3,671.94	(5,317.03)
Grant Activity								
WCB Grant Income	-	-	-	-	-	-	-	-
WCB (WS) Expenses	-	-	-	-	-	-	4,676.25	-
GSP Expenses	-	-	-	1,250.00	312.50	-	1,231.25	-
	-	-	-	(1,250.00)	(312.50)	-	(5,907.50)	-
Other Adjustments								
Deposit for Bldg Key	-	-	-	-	-	(50.00)	-	-
Transfer to Savings	-	15,000.00	-	-	10,000.00	-	-	-
Transfer From Savings	-	-	-	-	-	-	10,000.00	-
Returned Check	(87.13)	87.13	-	-	(247.50)	-	-	-
Payroll Tax Liab Paymts	(1,941.89)	-	-	(2,172.23)	-	-	(2,398.40)	-
Payroll Liab on hold	744.23	708.90	719.10	934.41	1,027.75	436.24	502.75	611.42
Staples Refund (Off Sup)	-	-	19.30	-	-	-	-	-
Ending Bank Balance								
Checking	18,925.09	16,279.17	9,614.41	28,318.91	11,425.91	3,932.48	9,801.27	5,095.66
Savings	114,865.20	129,865.20	129,865.20	129,896.37	139,896.37	139,927.09	129,927.09	129,927.09
	133,790.29	146,144.37	139,479.61	158,215.28	151,322.28	143,859.57	139,728.36	135,022.75

OBGMA

Meeting Date: 08/27/20
Budget Actuals FYTD 19/20

	20-Jun	20-Jul	YTD
Beginning Bank Balance			
Checking	5,095.66	5,741.61	
Savings	129,927.09	104,943.43	
	135,022.75	110,685.04	
Income			
Returned Check Charges	-	-	5.00
GSP Extraction Fees	-	24,762.94	24,762.94
Well Head Fee	1,365.00	5,460.00	30,485.00
Interest Charges	8.72	313.63	681.94
Recordation Fee	100.00	350.00	2,135.00
Extraction Charges	3,722.49	20,421.46	111,137.14
Short Payments	(12.50)	(49.50)	(109.99)
Savings Acct Interest	16.34		78.23
Total Income	5,200.05	51,258.53	169,175.26
Total Income	5,200.05	51,258.53	169,175.26
Expense			
Computer Repairs	-	-	378.97
Print Advertising	-	-	189.00
Liability Insurance	-	-	2,134.00
Postage and Delivery	50.00	117.99	528.36
Medical Reimbursement	-	-	750.00
Bank Service Charges	-	-	10.00
Workers Comp Ins	203.42	-	514.06
Office Supplies	118.97	16.99	2,797.15
Payroll Expenses	1,598.61	1,550.16	26,213.51
Professional Fees	25,870.00	20,872.44	96,545.84
Rent	800.00	800.00	8,000.00
Telecommunications	115.92	116.93	864.90
Total Expense	28,756.92	23,474.51	138,925.79
Net Ordinary Income	(23,556.87)	27,784.02	30,249.47
Grant Activity			
WCB Grant Income	5,607.00	-	5,607.00
WCB (WS) Expenses	4,560.00	562.50	9,798.75
GSP Expenses	2,120.00	950.00	5,863.75
	(1,073.00)	(1,512.50)	(10,055.50)
Other Adjustments			
Deposit for Bldg Key	-	-	
Transfer to Savings	-	-	
Transfer From Savings	25,000.00	-	
Returned Check	-	-	
Payroll Tax Liab Paymts	-	(1,412.48)	
Payroll Liab on hold	292.16	279.82	
Staples Refund (Off Sup)	-	-	
Ending Bank Balance			
Checking	5,741.61	30,880.47	
Savings	104,943.43	104,943.43	
	110,685.04	135,823.90	

OBGMA
Meeting Date: 08-27-20
Cash Flow for July 2020

OBGMA Agenda
8/24/20 – Item 8a.

Beginning Cash Balance July 1, 2020

Bank of the Sierra-Checking	5,741.61
Bank of the Serra-Savings	104,943.43
	\$ 110,685.04

Inflows

GSP Extraction	24,762.94
Well Head Fee	5,460.00
Interest Charge On Extraction	313.63
Recordation Fee	350.00
Extraction Charges	20,421.46
Short Payments	(49.50)
	\$ 51,258.53

Outflows

Internet	32.10
Grant Expenses	1,512.50
Postage and Delivery	117.99
Office Supplies	16.99
Payroll Expenses	1,270.34
Payroll Tax Pymts (2nd Qtr 2020)	1,412.48
Bookkeeping	673.75
Technical Support	12,597.75
Hydrogeologist	1,160.00
Legal Fees	4,102.26
Administrative Fees	1,281.25
Office Consult Retainer (June/July)	1,000.00
Mileage Reimbursements	57.43
Rent	800.00
Telephone	84.83
	\$ 26,119.67

Ending Cash Balance July 31, 2020

Bank of the Sierra-Checking	30,880.47
Bank of the Serra-Savings	104,943.43
	\$ 135,823.90

Net Change in Cash Position July 2020

\$ 25,138.86

OBGMA

Meeting Date: 08-27-20

Disbursement Register for July 2020

OBGMA Agenda

8/24/20 – Item 8a.

Date	Num	Name	Memo	Amount
07/31/2020	3221	Barbee, Roberta J	July 2020 Payroll	(1,270.34)
07/15/2020	3222	Cece VanDerMeer	Payment 4 of 6 per Retainer Contract (June 2020)	(500.00)
07/30/2020	3223	Daniel B. Stephens & Associates, Inc.	For Professional Services May 1 2020 to June 30, 2020	(12,597.75)
07/30/2020	3224	Hollister & Brace, Attorneys at Law	For Professional Services Through May 31, 2020	(4,102.26)
07/30/2020	3225	JMundy Consulting LLC	For Services 4/23/20 thru 07/22/20	(2,821.93)
07/30/2020	3226	Kear Groundwater	Professional Services	(1,189.25)
07/30/2020	3227	M J Saltis Bookkeeping	Bookkeeping Services: 06/25- 07/23/20	(673.75)
07/31/2020	3228	417 Bryant Circle LLC	Rent	(800.00)
07/31/2020	3229	Cece VanDerMeer	Payment 5 of 6 per Retainer Contract (for July 2020)	(500.00)
07/31/2020	3230	Roberta Barbee	Cell Phone Reimbursement	(25.00)
07/23/2020		AT&T	Telephone	(59.83)
07/30/2020		AT&T Uverse	Internet	(32.10)
07/12/2020		Adobe	Software Subscription	(16.99)
07/26/2020		Stamps.com	Postage	(17.99)
07/07/2020		Stamps.com	Postage	(100.00)
07/09/2020		Employment Development Department	CA Employment Taxes	(114.02)
07/09/2020		IRS	Federal Employment Taxes	(1,212.12)
07/09/2020		IRS	Federal Employment Taxes	(23.55)
07/09/2020		Employment Development Department	CA Employment Taxes	(62.79)
Total July 2020 Disbursements				(26,119.67)

OBGMA
Meeting Date: 09/24/20
WCB Grant Budget Update

OBGMA Agenda
8/24/20 – Item 8a.

	<u>Actual to Date</u>	<u>Budget</u>	<u>Balance</u>
WCB Grant Income	5,607.00	150,600.00	(144,993.00)
	\$ 5,607.00	\$ 150,600.00	\$ (144,993.00)
WCB Grant Expenses			
1 Task- Project Mgmt	3,238.75	5,200.00	(1,961.25)
2 Task- Water Mgmt Framewk	-	2,000.00	(2,000.00)
3 Task- Plans/Permits/Due D	8,510.00	138,400.00	(129,890.00)
4 Task- Reg Agency Guidance	-	-	-
5 Task- Education & Outreach	-	5,000.00	(5,000.00)
	\$ 11,748.75	\$ 150,600.00	\$ (138,851.25)
WCB Grant Cost Share Expenses	\$ 3,135.00	\$ 29,400.00	\$ (26,265.00)
Total Cost of Project	\$ 14,883.75	\$ 180,000.00	\$ (165,116.25)
Net Cost of Project to Date	\$ 9,276.75		

***Retention of \$623.00 Held by WCB on 1st Progress Invoice

***Expenses recorded through 09/17/20

OBGMA
Meeting Date: 08/27/20
WCB Grant Budget Update

**OBGMA Agenda 8/24/20 –
Item 8a.**

	<u>Actual to Date</u>	<u>Budget</u>	<u>Balance</u>
WCB Grant Income	5,607.00	150,600.00	(144,993.00)
	\$ 5,607.00	\$ 150,600.00	\$ (144,993.00)
WCB Grant Expenses			
1 Task- Project Mgmt	3,238.75	5,200.00	(1,961.25)
2 Task- Water Mgmt Framewk	-	2,000.00	(2,000.00)
3 Task- Plans/Permits/Due D	8,510.00	138,400.00	(129,890.00)
4 Task- Reg Agency Guidance	-	-	-
5 Task- Education & Outreach	-	5,000.00	(5,000.00)
	\$ 11,748.75	\$ 150,600.00	\$ (138,851.25)
WCB Grant Cost Share Expenses	\$ 3,135.00	\$ 29,400.00	\$ (26,265.00)
Total Cost of Project	\$ 14,883.75	\$ 180,000.00	\$ (165,116.25)
Net Cost of Project to Date	\$ 9,276.75		

***Retention of \$623.00 Held by WCB on 1st Progress Invoice

***Expenses recorded through 07/23/20



**Groundwater Sustainability Plan
Public Outreach and Engagement Plan**

Ojai Basin Groundwater Management Agency

417 Bryant Circle, Suite 112
Ojai, California 93023
Contact: John Mundy

Prepared by:

DUDEK

621 Chapala Street
Santa Barbara, California 93101
Contact: Trey Driscoll

SEPTEMBER 2020

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Acronyms and Abbreviations

Acronym/Abbreviation	Definition
Basin	Ojai Valley Groundwater Basin
DWR	California Department of Water Resources
Engagement	Efforts made to understand and involve stakeholders and their concerns in activities and decisions of the Groundwater Sustainability Agency
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
OBGMA	Ojai Basin Groundwater Management Agency
SGMA	Sustainable Groundwater Management Act of 2014
Stakeholder	An individual or entity interested or affected by the Groundwater Sustainability Plan
SWRCB	State Water Resources Control Board

1 The Sustainable Groundwater Management Act

The Sustainable Groundwater Management Act (SGMA), signed into law by Governor Jerry Brown on September 16, 2014, created a new framework for groundwater management in California. The framework includes a structure and schedule to achieve sustainable groundwater management within 20 years. The California Department of Water Resources (DWR) has historically managed the state's central repository for groundwater data. Under SGMA, DWR provides guidance, financial assistance, and technical support for compliance with state requirements. The State Water Resources Control Board provides the regulatory backstop under SGMA, taking over basin management and assessing fees if local groundwater management is not successful in complying with the requirements of SGMA.

SGMA established a new structure for local groundwater management through Groundwater Sustainability Agencies (GSAs). Each basin designated as a high- or medium-priority groundwater basin by DWR required the formation of a GSA by July 1, 2017. Each GSA for these high- and medium-priority basins must then develop a Groundwater Sustainability Plan (GSP) that details how sustainable groundwater management will be achieved within 20 years of implementing the GSP. Sustainable groundwater management is defined by SGMA as "the management and use of groundwater in a manner that can be maintained during the planning and implementation horizon without causing undesirable results." This avoidance of undesirable results is measured through the following six sustainability indicators:

- Chronic lowering of groundwater levels indicating a significant and unreasonable depletion of supply if continued over the planning and implementation horizon
- Significant and unreasonable reduction of groundwater storage
- Significant and unreasonable seawater intrusion
- Significant and unreasonable degradation of water quality
- Significant and unreasonable land subsidence
- Depletion of interconnected surface water and groundwater that has significant and unreasonable adverse impacts on beneficial uses of the surface water

The GSP is a tool used to help the GSA sustainably manage the basin. Before the GSP can be adopted, the criteria for sustainable management must be assessed, including determining what is significant and unreasonable within the parameters of SGMA for the groundwater basin managed by that GSA, with input from stakeholders.

1.1 Sustainable Groundwater Management Act Requirements for Stakeholder Engagement

Stakeholder engagement is an important component of any successful long-term planning effort and is required by SGMA (Sections 10720–10730) and GSP Regulations (Section 353–354). Each GSA shall encourage and support active involvement of diverse social, cultural, and economic elements of the population within the groundwater basin (Section 10727.8). The GSA must also allow for voluntary participation by Native American tribes and the federal government (Section 10720.3). The GSA may appoint and consult with an advisory committee (Section 10727.8) and must consider the interests of all beneficial uses and users of groundwater within the basin (Section 10723.2).

Engaging members of the public in groundwater sustainability planning can improve public understanding of the technical, financial and political considerations the GSA factors into their decision-making process. Participation by the public can also improve the GSA's understanding of the potential impacts of their decisions. SGMA recognized the importance of stakeholder engagement and laid out specific requirements for stakeholder engagement within each of the following four phases of SGMA.

Phase 1: GSA Formation and Coordination

- Establish and maintain a list of interested parties (Section 10723.4).
- Provide public notice of the GSA formation (Section 10723[b]).
- Conduct a GSA formation public hearing (Section 10723[b]).
- Notify DWR of the GSA formation (Section 10723[b]).
- Provide a written statement to DWR, as well as the cities and counties within the GSA boundary, describing how interested parties may participate in the GSP development (Section 10727.8).

Phase 2: GSP Preparation and Submission

- Submit initial notification of intent to prepare a GSP (Section 353.6).
- Prepare a GSP that considers beneficial uses and users of groundwater when describing undesirable results, minimum thresholds, projects, and actions (Section 10727.8, Section 10723.2, and Section 354.10).
- The GSP must include a communication section that includes the following (Section 354.10):
 - Explanation of the GSA's decision-making process
 - List of public meetings at which the GSP was discussed
 - Identification of opportunities for public engagement and a discussion of how public input and response will be used
 - Description of how the GSA encourages the active involvement of diverse social, cultural, and economic elements of the population within the basin
 - Description of how the GSA will inform the public about progress implementing the GSP, including the status of projects and actions
- Public noticing must be completed and public meeting procedures must be adhered to prior to adopting, submitting, or amending a GSP (Section 10728.4).

Phase 3: GSP Review and Evaluation

- Upon GSA adoption of the GSP and submittal to DWR, the GSP will be available on the DWR website for a 60-day public comment period. Any person may provide comments to the DWR on the GSP. DWR will consider the comments received prior to completing their evaluation and assessment of the GSP (Section 353.8).

• [\(Note: Posting to the DWR Website will be done through the portal for OBGMA. This process will be in addition to any public review by OBGMA. JRM\)](#)

Commented [TD1]: Should we include any discussion of alternative GSP submittal and outcome

Commented [JK2]: I think more of a background discussion (I can write it if you wish) that tells how we got here would be appropriate; so far this reads like a boilerplate document that applies to any basin...
1)sgma is adopted
2)OBGMA reviews applicability
3)Obgma elects to issue alternative demonstration, DWR Review
4) Ventura River litigation (ongoing)
5) OBGMA goes GSP Route...etc...

Commented [TD3]: Will this be the sole review process or will OBGMA provide an initial review separate from the DWR process prior to adoption?

Commented [JK4]: I would think the internal review process is a given.

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Phase 4: Implementation and Reporting

- SGMA requires assessments and re-evaluation of the GSP at least every 5 years.
- GSAs must provide public notice and hold public meetings prior to amending the GSP (Section 10730).
- Public notice is required before the GSA imposes or increases fees (Section 10730). The GSA must also follow other applicable laws and regulations associated with the assessment of fees including the requirements of Proposition 218.

Appendix A, Sustainable Groundwater Management Act Requirements for Stakeholder Engagement, includes a table with the statutory requirements to assist the GSA in tracking progress towards meeting the requirements throughout each of the four phases.

2 Ojai Valley Groundwater Basin

The Ojai Valley Groundwater Basin (Basin), as described in DWR Bulletin 118, is bounded by the Topatopa Mountains to the north, the San Cayetano fault to the east, the Santa Ana fault and Black Mountain to the south, and the surface water divide and subsurface bedrock ridge to the west. The Basin is drained by Thatcher and San Antonio Creeks, tributaries to the Ventura River. The Basin lies under approximately 6,471 acres, including the City of Ojai and the Ojai Valley's East End. Water from the approximately 149 wells in the Basin supply agriculture, residences, and businesses. Discharge from the Basin to San Antonio Creek supplies downstream water uses.

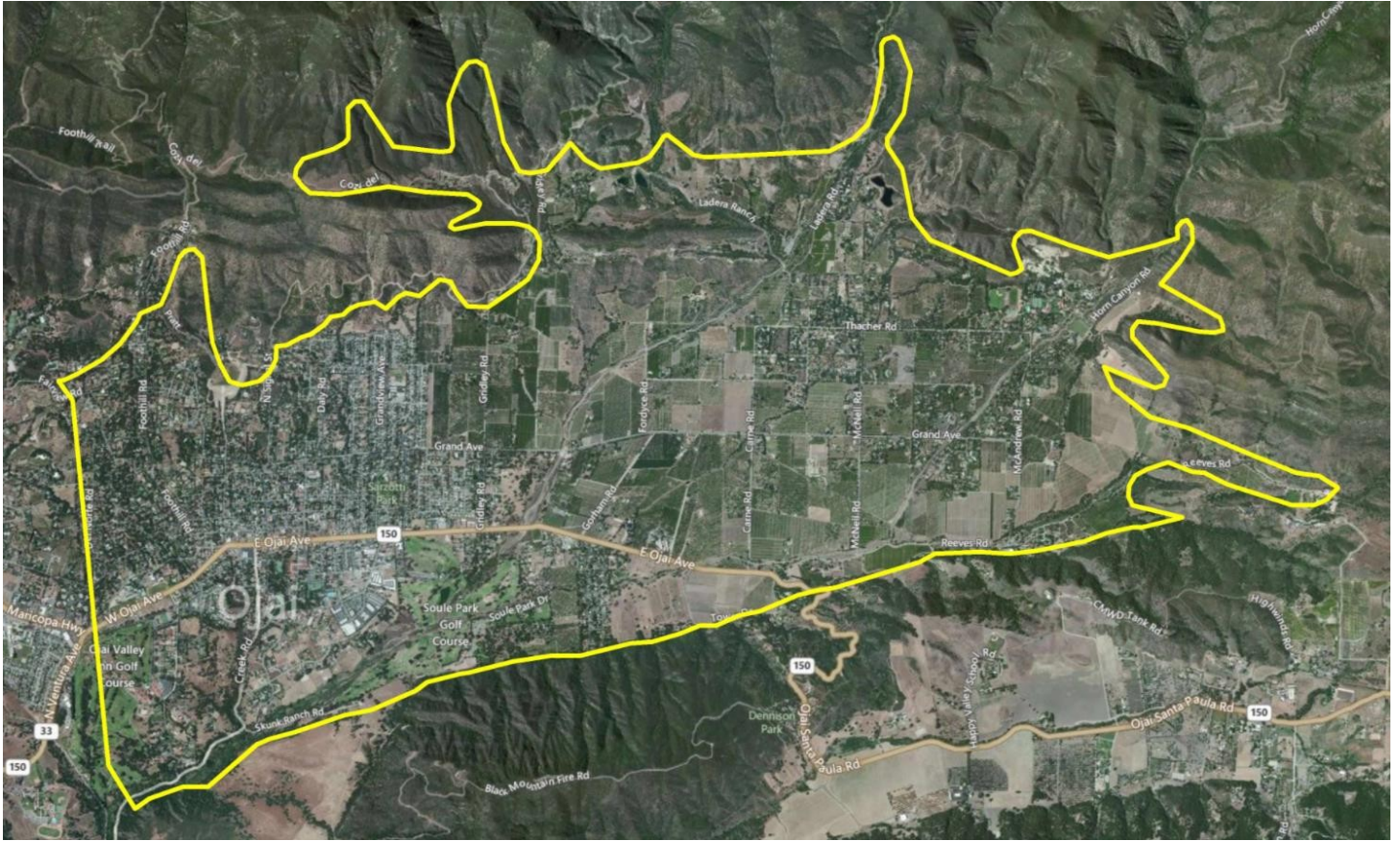


Figure 1. Ojai Valley Groundwater Basin Boundaries

3 Ojai Basin Groundwater Management Agency

The Ojai Basin Groundwater Management Agency (OBGMA) is a California Special District that was established in 1991 and was deemed to be the exclusive groundwater management agency for the Basin in SGMA. OBGMA elected to become the GSA for the Basin in accordance with SGMA with [OBGMA Resolution 2014-4](#), adopted by OBGMA on December 4, 2014.

3.1 Stakeholders and Interested Parties

OBGMA has a long history of collaborating with other local agencies, including the City of Ojai, Casitas Municipal Water District, Ventura County Watershed Protection District, the Ojai Water Conservation District, the Ventura County Resource Management Agency, the Ventura River Watershed Council, and local ~~mutual~~-water ~~purveyor~~~~companies in the area~~. ~~Mutual Local~~ water ~~companies purveyors~~ include Senior Canyon Mutual Water Company, Heritage Mutual Water Company, Gridley Canyon Mutual Water Company, and Siete Robles Mutual Water Company. OBGMA also coordinates with the Upper Ventura River GSA since the two agencies share a ~~watershed~~—~~common basin~~ boundary.

Interested parties and stakeholders in the Basin include residents, domestic well owners, public agency representatives, landowners, non-governmental organizations, agricultural well owners, and business owners. Any member of the public can request (in writing) to be added to the list of interested parties and receive updates via email. This master list of stakeholders and interested parties will be used to distribute meeting announcements and important updates, including the availability of documents for review and comment. A list of beneficial uses and users of groundwater within the Basin is included as Appendix B, List of Beneficial Uses and Users.

3.2 Decision-Making Process

The OBGMA convenes approximately monthly as needed and may conduct additional special hearings to review and approve the GSP. The OBGMA Board comprises five voting Directors appointed by the (1) Ojai Water Conservation District, (2) City of Ojai, (3) Casitas Municipal Water District, (4) small water companies, and (5) ~~Golden State Water Company~~ a representative of the area served by the Casitas -Ojai Community Facilities District (formerly Golden State Water Company). ~~The Golden State Water system was recently purchased by Casitas Municipal Water District. The OBGMA Board of Directors will need to sponsor legislation to change the designation for the Golden State seat. Regular business of the OBGMA is decided by simple majority vote, and fiscal decisions require support from at least four of the Directors in order to pass.~~

Commented [ZC6]: OBGMA to clarify the current status of this and provide additional detail regarding:
1.Board Composition
2.Voting
3.Other decision-making details that will help the public better understand the process.

4 Purpose

This Public Outreach and Engagement Plan has been developed as a communication tool to help stakeholders understand the importance of participation in groundwater sustainability planning and lay the framework of how stakeholders can actively engage in the GSA and GSP planning efforts. In 2018, DWR released a Guidance Document for GSP Stakeholder Communication and Engagement (<https://groundwaterexchange.org/wp-content/uploads/2020/02/DWR-Stakeholder-Communication-and-Engagement.pdf>) that details best practices, including the development of communication and engagement plans to increase transparency in the GSP development process. This Public Outreach and Engagement Plan provides a framework for clear communication and transparency throughout the GSP development and implementation process and will be updated as needed.

4.1 Defining Sustainability for the Basin

The OBGMA will prepare a GSP for the Basin in accordance with the SGMA, to define sustainability and guide future management decisions. During GSP development, OBGMA will request stakeholder feedback as OBGMA develops criteria for “significant and unreasonable” undesirable results for the Basin. Stakeholders will play a role in reviewing technical information generated for the GSP and providing feedback from the stakeholder perspective. Management decisions could include restrictions on the amount of water that can be pumped from the Basin and new project development to enhance water resource management.

4.2 Outreach and Engagement Goals

The One of OBGMA’s goals is to maintain a transparent and inclusive processes for stakeholder engagement in the GSP development, including consideration of the interests of diverse social, cultural, and economic elements of the population within Basin. This transparent and inclusive process will assist OBGMA in making the GSP more resilient by increasing public buy-in, promoting compliance, and enhancing the quality of information on which the GSP is based. As an existing groundwater management agency, OBGMA has established relationships with well owners in the Basin and has a long history of collaboration with other agencies and environmental interest groups. OBGMA expects a high level of interest and participation in the GSP development.

5 Groundwater Sustainability Plan Engagement Opportunities

5.1 Staying Informed

The best way for interested parties to get the latest information on the GSP development process is to subscribe to the email distribution list. Interested parties can subscribe to the email distribution list by sending an email to obgma@aol.com that includes “request to be added to the interested parties list” in the subject line and body of the email. Additional outreach to stakeholders will be conducted as appropriate to direct users to the website and to subscribe to electronic project updates and meeting announcements. Outreach may include announcements with water bills, media releases, announcements through the Ventura River Watershed Council, agricultural industry organizations, or other methods as appropriate. Regular communications will be distributed at least quarterly via email throughout the GSP development process. Emails [posting to the agency’s website and physical postings at Ojai City Hall – \(JRM\)](#) will provide notice of public meetings and other important updates.

This approach will increase the success of the GSP by fostering early public participation, developing stakeholder supported management strategies, and enhancing the data quality and basis of GSP development. Specifically, OBGMA will implement the following tiered outreach strategy to actively engage a diverse group of stakeholders in the development of the GSP:

1. Provide regular updates on GSP development progress via email to the list of interested parties.
2. Direct outreach to key stakeholders including tribal interests through phone and email. [\(I do not believe there are Tribal interest directly in the Basin. There may be interest from within the Ventura River Watershed. – JRM\)](#)
3. Receive questions and public comments via a central email address (obgma@aol.com).
4. Maintain the OBGMA website as a centralized location where stakeholders can obtain GSP information.
5. Hold public meetings where members of the public can ask questions and provide comment.

This tiered engagement strategy is designed to give a diverse group of stakeholders multiple opportunities to participate, as appropriate, based on their level of interest, availability, and communication style. The OBGMA will continuously evaluate progress towards the stakeholder outreach and engagement goal. The OBGMA may adjust the engagement strategy and/or provide additional outreach opportunities as needed throughout the GSP development and implementation process. [\(In addition to Board meetings I am expecting at least 4 separate Zoom workshops for public engagement- JRM\)](#)

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Commented [TD7]: OBGMA indicated forum is likely going to be limited to Board meetings.

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5.2 Providing Feedback to the Ojai Basin Groundwater Management Agency

Questions and comments regarding the OBGMA and the GSP development process can be sent via email to obgma@aol.com or using the contact us form on the OBGMA’s website (www.obgma.com). All OBGMA meetings are open to the public and provide opportunity for the public to comment. The OBGMA may also hold special meetings or workshops focused on obtaining feedback on components of the GSP. The OBGMA will provide




members of the public opportunities to provide comment on the GSP before adoption. Comments on the GSP are requested in electronic format through the online comment form. Comments on the GSP that are entered into the online comment form will be submitted to DWR as part of the public record along with a summary of how the comments were considered and/or incorporated in the final GSP. Electronic links to the online comment form will be provided to interested parties via email and via public notice for the public at large. The public and stakeholders will be provided with information about the timeframe and process for submitting electronic written comments. Notice of opportunities to comment will also be posted on the OBGMA website (www.obgma.com). ([I personally do not like comment forms. It usually does not provide the sender a copy of the record sent. Prefer email - JRM](#)).

Commented [ZC8]: OBGMA to confirm if they want to add a comment form to the website or just receive comments via email.

5.3 Groundwater Sustainability Plan Engagement Summary

Expected roles, responsibilities, and opportunities for engagement throughout the GSP development process are summarized in Table 1. OBGMA may provide additional opportunities or adjust the process as needed to meet the needs of stakeholders and/or the requirements of SGMA.

Table 1. Groundwater Sustainability Plan Development Roles and Responsibilities

Groundwater Sustainability Plan Development Participants	Roles and Responsibilities for Groundwater Sustainability Plan Development
OBGMA 	<ul style="list-style-type: none"> • Oversee GSP development • Approve costs and budgets • Conduct public hearings • Consider stakeholder feedback • Adopt the GSP • Provide notice of public meetings • Manage GSP consultant team
Interested Parties 	<ul style="list-style-type: none"> • Attend GSA meetings and workshops • Read updates distributed via email • Provide input on draft and final GSP
GSP Consultant Team 	<ul style="list-style-type: none"> • Develop draft GSP components • Present information and make changes as directed by OBGMA • Prepare draft and final GSP

Notes: GSP = Groundwater Sustainability Plan; OBGMA = Ojai Basin Groundwater Management Agency.

6 Contact Us

The best way to stay informed and receive the most current information for the OBGMA and GSP development is to subscribe to the email distribution list. To subscribe, send an email to obgma@aol.com. Additional information may be obtained by visiting www.obgma.com.

Appendix A

Sustainable Groundwater Management Act Requirements for Stakeholder Engagement

APPENDIX A
 SUSTAINABLE GROUNDWATER MANAGEMENT ACT REQUIREMENTS FOR STAKEHOLDER ENGAGEMENT

Public outreach and engagement are an important component of any successful long-term planning effort and is required by Sustainable Groundwater Management Act (SGMA) (Sections 10720–10730) and Groundwater Sustainability Plan (GSP) Regulations (Sections 353–354). This appendix provides a quick reference to how the Ojai Basin Groundwater Management Agency (OBGMA) will meet these requirements (Table A-1).

Table A-1. Sustainable Groundwater Management Act Requirements and Associated Ojai Basin Groundwater Management Agency Actions

SGMA Requirement	OBGMA Actions
The Groundwater Sustainable Agency (GSA) must encourage and support active involvement of diverse social, cultural, and economic elements of the population within the groundwater basin. (Sustainable Groundwater Management Act [SGMA] Section 10727.8)	Implement the tiered outreach strategy as discussed in Section 5.1 of this plan.
The GSA must also allow for voluntary participation by Native American tribes and the federal government (SGMA Section 10720.3).	The Ojai Basin Groundwater Management Agency (OBGMA) interested parties list includes federal agency representatives and a local tribal representative. OBGMA also reached out via phone to invite participation in the Groundwater Sustainability Plan (GSP) development (Appendix B).
The GSA must consider the interests of all beneficial uses and users of groundwater within the basin (SGMA Section 10723.2).	OBGMA currently has a high level of participation from citizens including beneficial users and other key stakeholders?
The GSA may appoint and consult with a Citizens Advisory Group (SGMA Section 10727.8)	
Establish and maintain a list of interested parties (SGMA Section 10723.4)	See discussion under section 5.1 of this plan.
Provide public notice of the GSA formation (SGMA Section 10723(b)).	Completed May 7, 1993
Notify Department of Water Resources (DWR) of the GSA formation (SGMA Section 10723(b)).	Completed, see letter dated December 6, 2014
Conduct a GSA formation public hearing (SGMA Section 10723(b)).	Completed December 4, 2014
Provide a written statement to DWR as well as the cities and counties within the GSA boundary, describing how interested parties may participate in the GSP development (SGMA Section 10727.8).	Completed on January 19, 2015 and May 16, 2018
Submit initial notification of intent to prepare a GSP (GSP Regulations Section 353.6).	Completed on December 19, 2019

Commented [ZC9]: Has OBGMA considered or discussed having a CAG? Would the Watershed Council fill this role formally or informally? Are there other ways the GSA will consider the interests of beneficial uses and users?

Commented [JK10]: As a self-funded GSP I would think the agency would want to minimize the "mays" in the process.

Commented [ZC11]: This is the earliest newspaper add included in the packet submitted to DWR relating to Ord No. 1. I am not sure this strictly meets the 6066 requirements (2 publications on two consecutive weeks with at least 5 days between). If additional newspaper publication occurred when the OBGMA became the GSA that should be included here.

Commented [ZC12]: This is my assumption based on the date of the resolution, please confirm and add additional hearing dates if applicable.

Commented [ZC13]: OBGMA to confirm that one or both of these letters were also sent to the City and County (They are just addressed to DWR and do not list the City and County as CC).

Table A-1. Sustainable Groundwater Management Act Requirements and Associated Ojai Basin Groundwater Management Agency Actions

SGMA Requirement	OBGMA Actions
<p>Prepare a GSP that considers beneficial uses and users of groundwater when describing undesirable results, minimum thresholds, projects and actions (SGMA Section 10727.8, Section 10723.2, and GSP Regulations Section 354.10).</p> <ul style="list-style-type: none"> • The GSP must include a communication section that includes the following (GSP Regulations Section 354.10): • Explanation of the GSA’s decision-making process; • List of public meetings at which the GSP was discussed; • Identification of opportunities for public engagement and a discussion of how public input and response will be used; • Description of how the GSA encourages the active involvement of diverse social, cultural, and economic elements of the population within the basin; • Description of how the GSA will inform the public about progress implementing the Plan, including the status of projects and actions. 	<p>To be completed in the draft and final GSP.</p>
<p>Public noticing and public meeting procedures prior to adopting, submitting, or amending a GSP (SGMA Section 10728.4).</p>	<p>To be completed for the final GSP.</p>
<p>Upon GSA adoption of the GSP and submittal to DWR, the GSP will be available on the DWR website for a 60-day public comment period. Any person may provide comments to the DWR on the GSP. DWR will consider the comments received prior to completing their evaluation and assessment of the GSP (GSP Regulations Section 353.8).</p>	<p>To be completed by DWR.</p>
<p>GSA’s must provide public notice and hold public meetings prior to amending the GSP (SGMA Section 10730).</p>	<p>To be completed as discussed in the final GSP.</p>
<p>Public notice is required before the GSA imposes or increases fees (SGMA Section 10730).</p>	<p>To be completed as discussed in the final GSP.</p>

Appendix B

List of Beneficial Uses and Users

APPENDIX B
LIST OF BENEFICIAL USES AND USERS

In accordance with Section 10723.2 and Section 10723.8 (a)(4) of the Sustainable Groundwater Management Act (SGMA), the following parties have or will be contacted to determine how best to consider and protect their interests throughout the formation of the Groundwater Sustainable Agency (GSA), development of a Groundwater Sustainability Plan (GSP), and implementation of the GSP.

These interests include, but are not limited to the following:

- (a) Holders of Overlying Groundwater Rights (e.g., [1] agricultural users and [2] domestic water-well owners): The City of Ojai, well owners, and agricultural interest groups are on the list of interested parties.
- (b) Municipal Well Operators: A representative from the City of Ojai is on the OBGMA Board of Directors.
- (c) Public Water Systems: All public water systems in the Basin, including local mutual water companies, are represented on the OBGMA Board of Directors.
- (d) Local Land Use Planning Agencies: The City of Ojai and the Ventura County Resource Management Agency representatives are on the list of interested parties.
- (e) Environmental Users of Groundwater: The California Department of Fish and Wildlife, Environmental Non-Governmental Organizations, and the National Marine Fisheries Services are included on the list of interested parties.
- (f) Surface Water Users: OBGMA to add.
- (g) Federal Government: The U.S. Forest Service, U.S. Fish and Wildlife Service, and National Marine Fisheries Service are on the list of interested parties.
- (h) California Native American tribes: The local Chumash Barbareño/Ventureño Band of Mission Indians representative is on the list of interested parties and has been invited to participate in a phone call on DATE.
- (i) Disadvantaged Communities: There are no disadvantaged communities identified by DWR within the Basin.
- (j) Entities Listed in SGMA Section 10927 that are Monitoring Groundwater Elevations in all or part of the Basin: The OBGMA monitors key wells. Casitas-Ojai CFDcity of Ojai monitors its wells, and the Ventura County Water Protection District is the California State Groundwater Elevation Monitoring agency within the Basin.

Commented [JK14]: Should we provide a listing of only those with diversion rights recorded via the SWRCB or list specific active users, diverters, and interests?

Commented [JK15]: also by whom...

OBGMA Interested Parties List OBGMA Agenda 8/24/20 – Item 8c.

First Name	Last Name	Email	Organization/Agency	Phone Number
			Casitas MWD	
			Ojai Valley Sanitary District	
			City of Ojai	
			Ojai Well Owners	
			US Forest Service	
			County of Ventura - Board of Supervisors	
			Friends of the Ventura River	
Kim	Loeb		Watershed Protection District	
Paul	Jenkin		Surfrider Foundation	
			City of Ventura	
Ben	Pitterle		S.B Channel Keeper	
			Ojai Valley Land Conservancy	
			Ojai Water Conservation District	
			Ventura Resource Conservation District	
			Upper Ventura River GSA	
Emily	Ayala		Friend's Ranches	(805) 798-4612
			Ojai Valley News	
Regina	Hirsch		Watershed Progressive	
			Ventura River Water District	
			Assembly Woman – Monique Limon	
			Meiners Oaks Water District	
			Hermitage Mutual Water Co.	
			Senior Canyon Mutual Water Co.	
			Gridley Water Group	
			Siete Robles Mutual Water Co.	
Sally	Liu	sliu@tnc.org	Nature Conservancy	
Mark	Nordberg		DWR	
		Jenny_Marek@fws.gov	US Fish and Wildlife Service	
		Mary.Larson@wildlife.ca.gov	Calif. Dept. of Fish and Wildlife	
		Betty.Courtney@wildlife.ca.gov	Calif. Dept. of Fish and Wildlife	
		Richard.Burg@wildlife.ca.gov	Calif. Dept. of Fish and Wildlife	
		Ed.Pert@wildlife.ca.gov	Calif. Dept. of Fish and Wildlife	
		Sandra.Morey@wildlife.ca.gov	Calif. Dept. of Fish and Wildlife	

OBGMA Interested Parties List

		Kristal.Davis-Fadtke@wildlife.ca.gov	Calif. Dept. of Fish and Wildlife	
		Mark.Capelli@noaa.gov	National Marine Fisheries Service	
		Rick.rogers@noaa.gov	National Marine Fisheries Service	
			Pixie Growers Assoc.	
			Wildlife Conservation Board	
			Cal Trout	
			Ojai Valley Inn	
			Chamber of Commerce	
			Realtor Association	
			Los Padres National Forest – Heidi George	
Julie	Tumamait-Stenslie	tumamait@hotmail.com	Chumash Barbareno / Ventureno Band of Mission Indians	
HOA's		venturawatershed@gmail.com	Ventura River Watershed Council	
			County Planning?	
John	Krist	john@farmbureauvc.com	Farm Bureau	
Jodi	Switzer	jodi@farmbureauvc.com	Farm Bureau	
		contact@ojaivalleygreencoalition.org	Ojai Valley Green Coalition	
Louise	Lampara	llampara@colabvc.org	CoLAB	
Lynn	Rodriguez	Lynn.Rodriguez@ventura.org	Watersheds Coalition of Ventura County	
Samuel	Boland-Brien	Samuel.Boland-Brien@waterboards.ca.gov	State Water Resources Control Board	
Kelle	Pistone	kelle@awavc.org	Association of Water Agencies Ventura County (AWAVC)	
			VCRCD	
			OBGMA Board members and staff	
Stakeholders who submitted comments on the alternative plan:				
-	Ian Miller			
-	Larry Yee			
-	Bruce Garber			
-	Bill Miley			
-	William Bennett			
-	Rob Martin			

OBGMA Agenda 8/24/20 – Item 8e.

Exhibit 1	OBGMA 5 Year Estimated Revenues and Expenses (Pay as You Go)	2019/2020 Budget	2020/2021 Est. Budget	2021/2022 Est. Budget	2022/2023 Est. Budget	2023/2024 Est. Budget	5 Year Estimated Totals
2	Labor						
7	Total Labor Cost:	41,800.00	40,400.00	40,400.00	40,400.00	40,400.00	203,400.00
8							
9	Office Expenses						
17	Total Office Cost:	18,100.00	15,600.00	18,100.00	15,600.00	18,100.00	85,500.00
18							
19	Training & Memberships						
23	Total Training and Memberships Cost	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	15,000.00
24							
25	Regular Professional/Support Services						
38	Total Professional/Support Services Cost	90,600.00	70,600.00	82,600.00	70,600.00	82,600.00	397,000.00
39	Total Annual Operating Cost	153,500.00	156,570.00	159,701.40	162,895.43	166,153.34	798,820.16
	Operating Revenues						
45	Total Annual Operating Revenues	142,080.00	142,080.00	142,080.00	142,080.00	142,080.00	710,400.00
46	Revenues +/- Expenses	-11,420.00	-14,490.00	-17,621.40	-20,815.43	-24,073.34	-88,420.16
47	Starting Reserve Balance	114,865.00	103,445.00	88,955.00	71,333.60	50,518.17	
48	Ending Reserve Balance	103,445.00	88,955.00	71,333.60	50,518.17	26,444.84	
	<i>(Fee Table 1)</i>						
A	<i>Extraction Fee/Acft</i>	25.00	25.00	25.00	25.00	25.00	
B	<i>Estimated Extraction (ACFT/YR)</i>	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	
C	Estimated Extraction Fee Revenue	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	
D	<i>Number of Wells Assessed</i>	148.00	148.00	148.00	148.00	148.00	
E	<i>Well Head Fee/Well</i>	65.00	65.00	65.00	65.00	65.00	
F	Estimated Wellhead Fee Revenue	38,480.00	38,480.00	38,480.00	38,480.00	38,480.00	
	Estimated Total Revenue	138,480.00	138,480.00	138,480.00	138,480.00	138,480.00	
	Groundwater Sustainability Planning (GSP) Cost and Grant Revenue						
1A	<i>Grant Agreement Administration</i>						0.00
2A	<i>Hydrogeologist/Support Consultants</i>	66,800.00	100,000.00	100,000.00			266,800.00
3A	<i>Groundwater Model Update/Basin Setting</i>	33,350.00	33,350.00				66,700.00
4A	<i>Stakeholder Outreach/Website Update</i>	15,000.00	25,850.00	25,850.00			66,700.00
5A	<i>Monitoring/Assessment</i>		33,350.00	33,350.00			66,700.00
6A	Total GSP Estimated Expenditures	115,150.00	192,550.00	159,200.00			466,900.00
	Revenues for GSP	111,000.00	148,000.00	148,000.00	80,000.00	0.00	487,000.00
	Balance	-4,150.00	-44,550.00	-11,200.00	80,000.00	0.00	20,100.00
	Contributions to - from General Fund Reserves	-4,150.00	-44,550.00	-11,200.00	39,084.57	0.00	0.00
	General Fund Reserve Balance / Cash Flow	99,295.00	40,255.00	11,433.60	50,518.17	26,444.84	26,444.84
	<i>(Fee Table 2)</i>						
G	<i>Proposed GSP Extraction Fee/Acft Increase</i>	37.00	37.00	37.00	20.00	0.00	
H	<i>Estimated Extraction (ACFT)</i>	3,000.00	4,000.00	4,000.00	4,000.00	4,000.00	
I	Total GSP Revenue	111,000.00	148,000.00	148,000.00	80,000.00	0.00	487,000.00