



AGENDA

November 30, 2023 at 3:00 pm

Council Chambers, Ojai City Hall

401 South Ventura Street, Ojai, CA 93023

Phone: 805.640.1207 **Web site:** obgma.com

Email: obgma@aol.com

Board of Directors

Richard Hajas, Casitas Municipal Water District

Jim Finch, Ojai Water Conservation District

Peter Thielke, Mutual Water Companies

Bob Daddi, Community Facilities District

Andrew Whitman, City of Ojai

Zoom Teleconferencing for Public Call in Participation:

1. Zoom Dial in Information: 1-669-900-9128, Meeting ID: 827 5712 7464, Password: 218792.

For Public Viewing

2. Zoom Meeting

Link: <https://us02web.zoom.us/j/82757127464?pwd=Rm5JenhNUDNvRVovaEUwMzdScnFRdz09>

3. www.OBGMA.com

4. City of Ojai YouTube Channel at:

<https://www.youtube.com/channel/UC3DhCB5Z1DynNC7n8qcNeDQ/live> (2 Minute delay of transmission)

5. In Ojai, CA: Spectrum Channel 10.

Public Comments: Members of the public may provide public comments under Item 6 or on each agenda item presented herein. Please wait until the Board Chair asks if any members of the public wish to comment. This will provide for orderly participation during the meeting.

Members of the public may also submit written public comments in advance via e-mail no later than 12:00 p.m. on the day of the meeting. Public comment e-mails should be sent to

OBGMA@aol.com "Attention Board of Directors".

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. DIRECTOR ANNOUNCEMENTS/REPORTS/COMMENTS

- Mutual Water Companies
- Ojai Water Conservation District
- City of Ojai
- Casitas Municipal Water District
- Community Facilities District – CMWD Ojai Service Area

4. GENERAL MANAGER COMMENTS

5. BASIN STATUS REPORTS

- Current Status of Basin: Input, Output, and Storage

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive comments from the public at this time. Other than for emergency items, no action can be taken during this period. Matters raised at this time may be briefly discussed by the Board and will generally be referred to staff and/or placed on a subsequent agenda.

7. CONSENT AGENDA

- a. Financial Report for October 2023
- b. Minutes of the October 26, 2023, meeting

8. PUBLIC HEARING

- a. Proposed Resolution Increasing the Groundwater Sustainability Plan (GSP) Extraction Fee

The Board will open a Public Hearing to consider adoption of a proposed Resolution increasing the GSP extraction fee from its current rate of \$37 per acre-foot to \$75 per acre-foot, effective January 1, 2024, and then from \$75 per acre-foot to \$100 per acre-foot, effective October 1, 2024. The Board welcomes public comment and testimony regarding the proposed fee increase. After receiving public comment and testimony, the Board will close the Public Hearing and will consider adopting the proposed Resolution.

9. ACTION ITEMS

- a. Groundwater Sustainability Plan (GSP) Implementation
 - Approve proposal from Dudek to provide GSP Implementation Support Services
- b. Groundwater Sustainability Plan Implementation
 - Approve proposal from Kear Groundwater to provide GSP Implementation Support Services
- c. Consider cancellation of December 28, 2023, Board Meeting

10. DISCUSSION ITEMS

- a. Formation of Two Ad-Hoc Committees in 2024
 - Outreach to State legislators and regulatory agencies to seek modifications to GSP reporting requirements

- **Explore strategies to enforce compliance with OBGMA metering and reporting requirements**

b. Revised Quarterly Groundwater Extraction Statement

11.ADJOURNMENT

The regular meetings of the Ojai Basin Groundwater Management Agency are scheduled for the last Thursday of each month. The meeting agenda will be posted at Ojai City Hall and the OBGMA website 72 hours prior to the meeting.

The next regular meeting of the Ojai Basin Groundwater Management Agency is scheduled for December 28, 2023, at 3:00 p.m. to be held in the Council Chambers at Ojai City Hall and by Zoom Teleconferencing. Please contact OBGMA by email at obgma@aol.com or by calling 805.640.1207 with any questions.

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, Interim General Manager
Subject: Financial Report for October 2023
November 30, 2023

Recommendation

- Approve Financial Report for October 2023

Background and Discussion

The October 2023 Financial Report is attached for review and approval. Extractions and associated charges were updated from the September 2023 report.

Budget Impact

There is no immediate budget impact related to approval of the Financial Report.

Attachment: October 2023 Financial Report

OBGMA
Budget Actuals FYTD 22/23

	Oct-22	YTD
Beginning Bank Balance		
Checking	53,370.69	
Savings	5,023.80	
	58,394.49	
Income		
Returned Check Charges		-
GSP Extraction Fees	34,707.16	34,707.16
Well Head Fee	4,915.57	4,915.57
Interest Charges	115.07	115.07
Recordation Fee	358.07	358.07
Extraction Charges	24,118.16	24,118.16
Savings Acct Interest		-
Total Income	64,214.03	64,214.03
Total Income	64,214.03	64,214.03
Expense		
Equipment Purchased		-
Advertising	97.75	97.75
Computer Repairs		-
Printing and Reproduction		-
Liability Insurance		-
Postage and Delivery	367.99	367.99
Bank Service Charges		-
Workers Comp Ins	(100.00)	(100.00)
Office Supplies	(254.07)	(254.07)
Payroll Expenses	2,806.88	2,806.88
Professional Fees	14,657.51	14,657.51
Website Expense		-
Rent	923.00	923.00
Travel		-
Telecommunications	68.52	68.52
Total Expense	18,567.58	18,567.58
Net Ordinary Income	45,646.45	45,646.45
Grant Activity		
WCB Grant Income		-
WCB (WS) Expenses		-
GSP Expenses		-
	-	-
Net Income	45,646.45	45,646.45
Other Adjustments		
Deposit Paid		
Transfer to Savings		
Transfer From Savings		
Deposit Adj from Bank		
Payroll Tax Liab Paymts	1,460.22	
Payroll Liab on hold	516.76	
Customer Overpayments	328.09	
Nominal Over/Short		
Refund- Work Comp Ins		
Customer Credits Applied		
Refunds		
State Comp Fund Dividend		
Rent Reimbursement		
Customer Reimbursement		
Ending Bank Balance		
Checking	98,401.77	
Savings	5,023.80	
	103,425.57	

OBGMA EXTRACTION CHARGES BY PERIOD

2022/2023

Oct/Nov/Dec 2022		(1-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	309.76	\$7,848.60				
Dom/Land	36.06	\$1,055.75				
Muni/Indus	9.56	\$239.00				
CMWD	299.00	\$7,475.00				
Totals	654.38	\$16,618.35	\$8,515.00	\$490.00	\$22,944.17	\$48,567.52

Jan/Feb/Mar 2023		(2-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	73.88	\$1,942.36				
Dom/Land	33.19	\$916.00				
Muni/Indus	1.83	\$47.25				
CMWD	229.50	\$5,737.50				
Totals	338.40	\$8,643.11	\$8,125.00	\$475.00	\$11,267.44	\$28,510.55

April/May/June 2023		(3-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	452.96	\$11,390.87				
Dom/Land	52.69	\$1,348.60				
Muni/Indus	3.63	\$90.75				
CMWD	337.40	\$8,435.00				
Totals	846.68	\$21,265.22	\$8,710.00	\$215.00	\$29,988.43	\$60,178.65

Jul/Aug/Sept 2023		(4-2023)		(\$25/acre foot		
	Acre Feet	Charges	Well Head	Recordation	GSP Fees	Total Rec'd
Agriculture	506.84	\$12,756.88				
Dom/Land	135.66	\$3,402.58				
Muni/Indus	11.87	\$296.75				
CMWD	493.70	\$12,342.50				
Totals	1148.07	\$28,798.71	\$5,005.65	\$365.00	\$33,379.99	\$67,549.35

Total for water YTD 10/1/22- 9/30/23

Acre Feet	Charges	Well Head Fee	Recordation Fee	GSP Fees	Total Rec'd
2987.53	\$ 75,325.39	\$30,355.65	\$1,545.00	\$97,580.03	\$204,806.07

OBGMA
Cash Flow
As of October 31, 2023

Ending Cash Balances as of September 30, 2023

Bank of the Sierra-Checking	53,370.69
Bank of the Sierra-Savings	5,023.80
Total Checking/Savings	58,394.49

Inflows

GSP Extraction	34,707.16	
Well Head Fee	4,915.57	
Interest Charge On Extraction	115.07	
Recordation Fee	358.07	
Extraction Charges	24,118.16	
Insurance	100.00	*Work Comp Refund
Office Supplies	254.07	*Office Supplies Returned
Professional Fees-Void	1,406.00	*Void VCRCDC check never cleared-Reissuing 11/2023
Overpayments	328.09	
	66,302.19	

Outflows

Postage and Delivery	367.99
Advertisement	97.75
Payroll Expenses	3,750.34
Professional Fees	16,063.51
Rent	923.00
Telephone	68.52
	21,271.11

Ending Cash Balances as of October 31, 2023

Bank of the Sierra-Checking	98,401.77
Bank of the Sierra-Savings	5,023.80
Total Checking/Savings	103,425.57

Net Change in Financial Position 45,031.08

9:11 AM

11/06/23

OBGMA Reconciliation Summary

Bank of the Sierra-Checking, Period Ending 10/31/2023

	Oct 31, 23
Beginning Balance	68,850.64
Cleared Transactions	
Checks and Payments - 21 items	-31,821.26
Deposits and Credits - 14 items	64,905.64
Total Cleared Transactions	33,084.38
Cleared Balance	101,935.02
Uncleared Transactions	
Checks and Payments - 5 items	-3,435.50
Total Uncleared Transactions	-3,435.50
Register Balance as of 10/31/2023	98,499.52
New Transactions	
Checks and Payments - 2 items	-1,821.00
Deposits and Credits - 2 items	3,737.40
Total New Transactions	1,916.40
Ending Balance	100,415.92

Disbursements

As of October 31, 2023

Date	Num	Name	Split	Amount
10/14/2023	ACH	Spectrum	Telecommunications	-77.97
10/09/2023	ACH	Streamline	Website	-1,080.00
10/01/2023	ACH	Condor Self Storage	Rent	-123.00
10/25/2023	ACH	Stamps.com	Postage and Delivery	-19.99
10/05/2023	ACH	USPS	Postage and Delivery	-50.00
10/05/2023	ACH	USPS	Postage and Delivery	-50.00
10/25/2023	ACH	Column	Advertisement	-97.75
10/02/2023	E-pay	IRS	Payroll Liabilities	-1,271.86
10/02/2023	3532	Employment Development Department	Payroll Liabilities	-67.81
10/23/2023	3532	USPS	Postage and Delivery	-248.00
10/02/2023	3533	Employment Development Department	Payroll Liabilities	-120.55
10/23/2023	3533	Michelle Gaston	Professional Fees	-275.00
10/23/2023	3534	Kear Groundwater	Professional Fees	-3,433.51
10/23/2023	3535	Hollister & Brace, Attorneys at Law	Professional Fees	-9,575.00
10/23/2023	3536	Casitas Municipal Water District	Professional Fees	-1,700.00
10/23/2023	3537	417 Bryant Circle LLC	Rent	-800.00
10/31/2023	3538	VanDerMeer, Cece A	Payroll	-1,467.07
10/31/2023	3539	Ransom, Tara R.	Payroll	-823.05

-21,280.56

-21,280.56

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY
Minutes of the Regular Board Meeting of October 26, 2023

The Regular Meeting of October 26, 2023, of the Ojai Basin Groundwater Management Agency was called to order at 3:00 PM in the Council Chambers, Ojai City Hall, 401 S. Ventura Street, Ojai, CA 93023.

Attendees were: Board Members: Richard Hajas, Jim Finch, Bob Daddi, Peter Thielke and Andrew Whitman. General Manager Julia Aranda and Clerk of the Board/Administrator Cece VanDerMeer.

Also in attendance: Jordan Kear, Consultant, Peter Candy, Attorney.

1. **Call to Order and Roll Call:** Chair Hajas called the meeting to order at 3:00pm. VanDerMeer called the roll.

2. **Pledge of Allegiance:** Led by Hajas.

3. **Director Announcements/Reports/Comments:**

Mutuals: None

Ojai Water Conservation District: None

City of Ojai: None

Casitas Municipal Water District: None

Community Facilities District Report: None

4. **GENERAL MANAGER COMMENTS:**

Julia Aranda reported that the Department of Water Resources (DWR) has approved the Groundwater Sustainable Plan. Aranda thanked Jordan Kear and Dudeck for their work on the plan. Aranda stated that the new website went live on October 13, 2013. Aranda stated that she would put a news flash on the website regarding the DWR approval. Aranda reported that she is working on revising the quarterly groundwater statements that are sent to the well owners to make them more user friendly and easier to complete. Aranda stated that she is preparing a Request for Proposal for the 2020-2023 audit.

5. **BASIN STATUS REPORT:**

Jordan Kear reported that the Basin level is 87.36 feet and capacity is at 83%.

6. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA:
None

7. CONSENT ITEMS:

a. Approve Minutes and Financial Report:

Finch motioned to approve the consent agenda; Daddi seconded.

Roll call vote:

Ayes: Finch, Whitman, Daddi, Thielke and Chair Hajas.

Noes: None

8. ACTION ITEMS:

a. Proposed Public Hearing for Groundwater Sustainability Plan (GSP) Fee Increase:

- The Board discussed setting a Public Hearing to consider adoption of a resolution increasing the GSP extraction fee from its current rate of \$37 per acre-foot to \$75 per acre-foot, effective January 1, 2024, and then from \$75 per acre-foot to \$100 per acre-foot, effective October 1, 2024.

Whitman motioned to approve the Public Hearing; Thielke seconded.

Roll call vote:

Ayes: Finch, Whitman, Daddi, Thielke and Chair Hajas.

Noes: None

- The Board discussed approving the Notice of Public Hearing for: (i) publishing in a local newspaper for two consecutive weeks prior to the November 30, 2023 meeting; (ii) posting to the agency's website within a reasonable amount of time prior to the November 30, 2023 meeting; and (iii) forwarding by mail to any interested party who has made a written request for service by mail within a reasonable amount of time prior to the November 30, 2023 meeting.

Daddi motioned to approve publishing the Notice of Public Hearing; Whitman seconded.

Roll call vote:

Ayes: Finch, Whitman, Daddi, Thielke and Chair Hajas.

Noes: None

- The Board discussed the "cost of service" analysis and related data supporting the need for the fee increase, which will be posted to agency's website no later than November 10, 2023.

Roll call vote:

Ayes: Finch, Whitman, Daddi, Thielke and Chair Hajas.

Noes: None

9. **ADJOURNMENT**-- The meeting was adjourned at 4:00 pm. The next regular scheduled meeting will be November 30, 2023, at 3:00 p.m. in the Council Chamber in Ojai City Hall, 401 S. Ventura Street, Ojai.

ATTEST: _____

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, General Manager
Subject: Public Hearing for Groundwater Sustainability Plan Fee Increase
November 30, 2023

Recommendation

- Adopt Resolution No. 2023-05 for Groundwater Sustainability Plan Extraction Fee Increase

Background and Discussion

At the Board meeting of October 26, 2023, the Board set a Public Hearing for Groundwater Sustainability Plan (GSP) Fee Increase. The Notice of Public Hearing was published in the Ojai Valley News and the Ventura County Star on Friday, November 10, 2023, and Friday, November 17, 2023. The Notice was also posted on the Agency's website as a banner on the home page on October 27, 2023. The Groundwater Sustainability Plan Implementation Cost of Service Study, also approved by the Board at the October 26, 2023, meeting, was also posted on the website and can be found by clicking on the same banner. No requests were received by any pumpers to be provided with the Notice by mail.

The fee increase is authorized pursuant to California Water Code § 10730 and is necessary to fund the costs of OBGMA's groundwater sustainability program (GSP), including the costs of program administration and the establishment of a prudent reserve. OBGMA currently charges two separate fees on groundwater extraction, one set at \$25/acre-foot extracted, and another at \$37/acre-foot extracted ("GSP Fee"). On November 30, 2023, the Board will hold a public hearing to consider increasing the GSP Fee from its current rate of \$37/acre-foot extracted to \$75/acre-foot extracted, effective January 1, 2024, and then from \$75/acre-foot extracted to \$100/acre-foot extracted, effective October 1, 2024.

Budget Impact

The proposed extraction charge fee increase will allow the Agency to meet the requirements of the GSP, which was approved by the California Department of Water Resources on October 26, 2023.

Attachment: Resolution No. 2023-05

RESOLUTION NO. 2023-05

A RESOLUTION OF THE OJAI BASIN GROUNDWATER MANAGEMENT AGENCY INCREASING THE VOLUMETRIC EXTRACTION FEE REQUIRED TO FUND THE COSTS OF ITS GROUNDWATER SUSTAINABILITY PROGRAM IN COMPLIANCE WITH THE REQUIREMENTS OF THE SUSTAINABLE GROUNDWATER MANAGEMENT ACT OF 2014

WHEREAS, the California Legislature has adopted, and the Governor has signed into law, the Sustainable Groundwater Management Act of 2014 ("SGMA"), which requires local agencies to manage groundwater in a sustainable fashion; and

WHEREAS, SGMA identifies the Ojai Basin Groundwater Management Agency ("OBGMA") as the "exclusive local agency" within its statutory boundaries for purposes of implementing the requirements of SGMA for the Ojai Valley Groundwater Basin (Water Code § 10723(c)(1)); and

WHEREAS, SGMA requires the OBGMA to develop a groundwater sustainability program for the Ojai Valley Groundwater Basin, including but not limited to preparation and adoption of a Groundwater Sustainability Plan (GSP); and

WHEREAS, SGMA authorizes OBGMA to impose fees on groundwater extraction to fund the costs of its groundwater sustainability program, including without limitation costs attributable to program administration and to establish a "prudent reserve" (Water Code § 10730(a)); and

WHEREAS, in May 2020, pursuant to Water Code § 10730(a), the OBGMA Board of Directors adopted Resolution 2020-01 establishing a volumetric extraction fee of \$37 per acre-foot of groundwater pumped for purposes of funding the costs of the agency's groundwater sustainability program, including the development and implementation of a GSP for the Ojai Valley Groundwater Basin in compliance with SGMA; and

WHEREAS, in October 2023, the OBGMA Board of Directors updated its multi-year financial projection examining future costs the agency expects to incur complying with the statutory requirements imposed by SGMA related to ongoing administration and implementation of the agency's groundwater sustainability program; and

WHEREAS, based on the multi-year financial projection, the current volumetric extraction fee of \$37 per acre foot of groundwater pumped is inadequate to fund future projected costs of program administration, including establishment of a prudent reserve; and

WHEREAS, based on the multi-year financial projection, a stepped-approach to increasing the groundwater extraction fee, first to \$75/acre-foot of groundwater pumped for a period of nine (9) months, and then to \$100/acre-foot of groundwater pumped, will

enable the agency to meet the future projected costs of program administration, including establishment of a prudent reserve; and

WHEREAS, the OBGMA has complied with all applicable notice requirements by noticing a public meeting concerning the proposed extraction fee increase as follows:

1. By publication of the notice pursuant to Government Code Section 6066 in both the Ojai Valley News and Ventura County Star on November 10, 2023 and November 17, 2023;

2. By posting the notice on the website of the OBGMA at <https://obgma.com>; and

3. By mailing the notice to any interested party who filed a written request with the OBGMA for mailed notice of public meetings on new or increased fees.

4. The Notice included:

- The time and place of the meeting,
- A general explanation of the proposed extraction fee increase under consideration; and
- A statement that the data supporting the proposed extraction fee increase is publicly available.

5. At least 20 days prior to the public meeting, the OBGMA made the data upon which the proposed extraction fee increase is based available to the public for review.

WHEREAS, the proposed groundwater extraction fee increase complies with the requirements of the California Constitution and state law, including SGMA; and

WHEREAS, the OBGMA has held numerous public meetings during which the need for the proposed groundwater extraction fee increase was discussed; and

WHEREAS, on this day, the Board of Directors of the OBGMA held a public hearing to consider adoption of the proposed groundwater extraction fee increase which OBGMA will use to fund the costs of its groundwater sustainability program, including program administration and to establish a prudent reserve.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Ojai Basin Groundwater Management Agency finds and declares as follows:

1. **Incorporation of Recitals.** All recitals in this Resolution are true and correct and supported by substantial evidence in the record.
2. **Increased Groundwater Extraction Fee.** The volumetric groundwater extraction fee OBGMA charges to fund the costs of its groundwater sustainability program is hereby increased from \$37/acre-foot of groundwater pumped to \$75/acre-foot

of groundwater pumped, effective January 1, 2024 through September 30, 2024; and thereafter the extraction is increased from \$75/acre-foot of groundwater pumped to \$100/acre-foot of groundwater pumped, effective October 1, 2024 until the fee is either modified or repealed by further action of the Board of Directors.

3. **Legal Authority.** The increased per acre-foot extraction fee established by this Resolution is authorized pursuant to SGMA (Water Code § 10730), and is necessary to fund the costs of OBGMA's groundwater sustainability program, including the future costs of program administration and to establish a prudent reserve.
4. **Findings.** Based upon substantial evidence in the record, the Board of Directors makes the following findings: The revenues derived from the increased groundwater extraction fee (a) will not exceed the funds required to fund the costs of the agency's groundwater sustainability program, as authorized by Water Code section 10730, and will not be used for any other purpose; and (b) bear a fair and reasonable relationship to the payor's benefits received from development and adoption of the groundwater sustainability program.
5. **Applicability.** The increased per acre foot extraction fee established by this Resolution will apply to all persons operating extraction facilities that are located both within: (a) the alluvial boundaries of the Ojai Valley Groundwater Basin, as defined by the California Department of Water Resources; and (b) the OBGMA's jurisdictional boundaries established by its enabling legislation (Senate Bill No. 534, October 1991, as amended); and
6. **Assessments.** The increased per acre foot extraction fee established by this Resolution will be assessed in quarterly periods commencing January 1, 2024 and continuing until the fee is either modified or repealed by further action of the Board of Directors. The increased per acre foot extraction fee will be assessed by the agency in addition to: (a) OBGMA's annual wellhead fee (currently set at \$260 by Resolution No. 2017-06), and (b) OBGMA's current extraction fee of \$25 per acre-foot authorized by its enabling legislation (Senate Bill No. 534, October 1991, as amended) and Resolution No. 2017-01, used by the agency for purposes of funding its ongoing general operating expenses; and
7. **Exemptions.** Pursuant to SGMA (Water Code § 10730(a)), persons who extract two acre-feet or less per year for domestic purposes shall be exempt from the increased extraction fee; and
8. **Penalties and Interest for Nonpayment.** In addition to any other penalties OBGMA may assess consistent with its enabling legislation and Ordinance No. 11, persons subject to the increased groundwater extraction fee but who fail to pay within thirty (30) days of it becoming due will be charged interest at the rate of one percent (1%) per month on the delinquent amount of the groundwater

extraction fee and a ten percent (10%) penalty (Water Code § 10730.6(a)). Any interest payments, penalties or overdue fees may be waived upon a finding of good cause by an affirmative vote of the OBGMA Board of Directors.

9. **Protest.** In compliance with section 10731 of the Water Code, any person subject to the groundwater extraction fee may file a protest of any interest and/or penalties determined by the agency to be due no later than twenty (20) days after the OBGMA has mailed a written notice of such determination. If a protest is filed pursuant to this authority, the Board of Directors will hold a hearing to determine the total amount of the groundwater production and the groundwater extraction fee, interest, and penalties. Notice of the hearing will be mailed to each protestant at least twenty (20) days before the date fixed for the hearing. Following the hearing, notice of the Board of Director's determination will be mailed to each protestant who will have twenty (20) days from the date of mailing of the determination to pay the groundwater extraction fee, interest, and penalties determined by the Board.
10. **Additional Authorization.** The General Manager is hereby authorized and directed to take such other and further actions as may be necessary or appropriate to implement the intent and purposes of this Resolution.
11. **Additional Finding.** The OBGMA Board of Directors is unable to sustainably manage the Ojai Valley Groundwater Basin in compliance with the requirements of SGMA without relying on the authority granted by Water Code § 10730(a) authorizing an increase in groundwater extraction fees.
12. **Effective Date of Resolution.** This Resolution will take effect immediately upon passage and adoption.

WE, THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution No. 2023-05 was duly adopted and passed by the Board of Directors of the Ojai Basin Groundwater Management Agency following a public hearing held on the 30th day of November 2023, by the following vote:

AYES:

NOES:

ABSENT:

[Signatures on the following page]

Richard H. Hajas, Board President
Ojai Basin Groundwater Management Agency

ATTEST:

Julia Aranda, P.E.
General Manager, Ojai Basin Groundwater Management Agency

APPROVED AS TO FORM:

Peter L. Candy
General Counsel, Ojai Basin Groundwater Management Agency

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, General Manager
Subject: Groundwater Sustainability Plan (GSP) Implementation – Support Services from Dudek
 November 30, 2023

Recommendation

- Approve proposal from Dudek to provide GSP Implementation Support for Fiscal Year 2023-2024 in an amount not to exceed \$57,690.00

Background and Discussion

At the Board meeting of October 26, 2023, the Board approved the GSP Implementation Cost of Service Study. The tasks to be implemented in fiscal year (FY) 2023-24 are included in that Study. A proposal was requested from Dudek to provide support services for some of those tasks, which are described in further detail in the attached proposal and in the table below.

Task Description	Fee Proposal
1 – Develop Data Management System	\$31,660.00
2 – Explore Grant Funding Opportunities	\$3,550.00
3 – Prepare GSP Annual Report	\$21,070.00
4 – Coordinate with Kear Groundwater	\$1,410.00
Total	\$57,690.00

Budget Impact

The budget established for these tasks in the GSP Implementation Cost of Service Study is \$57,400. The slight increase is due to coordination with Kear Groundwater for the tasks not included in Dudek's scope. The GSP Implementation Cost of Service Study also included a task to Encourage Voluntary Pumping Reductions, which will be performed at a later date.

Attachment: Proposal from Dudek dated November 17, 2023

November 17, 2023

Julia Aranda
Ojai Basin Groundwater Management Agency
P.O. Box 1779
Ojai, California 93024

Subject: Proposal to Provide GSP Implementation Support Over the 2023-2024 Fiscal Year

Dear Julia Aranda:

Dudek is pleased to provide the Ojai Basin Groundwater Management Agency (OBGMA) with this proposal to provide ongoing Groundwater Sustainability Plan (GSP) implementation support over the 2023-2024 fiscal year. As the team that prepared the GSP and has supported the OBGMA's compliance with the Sustainable Groundwater Management Act (SGMA), we are uniquely suited to provide ongoing support in the OBGMA's GSP implementation activities.

Our team recognizes the importance of the California Department of Water Resources' (DWR) approval of the GSP on October 26, 2023. This approval serves two key roles: first, it acts as a recognition from the State of the OBGMA's role in active management of the Ojai Valley Groundwater Basin (OVGB); and second, it serves as the foundation for DWR's ongoing assessment of the OBGMA's future management activities and compliance with SGMA. The scope of work described below will facilitate the OBGMA's implementation of the GSP in a manner consistent with DWR recommendations and in support of ongoing sustainable groundwater management.

Scope of Services

TASK 1 DEVELOP DATA MANAGEMENT SYSTEM

Dudek will develop a geographic information systems (GIS) based data management system (DMS) to support tracking of groundwater-related information. In developing this application, Dudek will create a centralized geodatabase that will serve as a robust foundation for a scalable DMS that will have the flexibility to be expanded in the future to include other OBGMA systems and workflows. Dudek will leverage the power of ArcGIS Online, a widely accepted industry-standard software as a service cloud platform, for the development and hosting of the DMS. With this platform, we can ensure an effortless transfer of technologies between stakeholders, enabling a seamless and productive collaboration process.

Task 1.1 Database Design

The DMS database design will be developed using Esri technology. The schema will contain the necessary attributes, attribute rules, and related tables to support the tracking, analysis, and visualization of groundwater-related information.

Assumptions

- The database design will include the following elements in relation to groundwater tracking:

- Well locations and characteristics
 - Well production readings at well locations
 - Groundwater elevation readings at well locations
 - Water quality readings at well locations
 - Well construction information, if available, at well locations
- Climate station locations
 - Precipitation readings at climate stations, where available
- Hydrologic station locations
 - Surface water flows measured at active stream gauges, where available
- Historical data will be included, as available
- Reference data and layers will be included

Deliverables

- Dudek will hold one online meeting with the OBGMA to review the DMS schema and confirm it meets the needs of the agency

Cost for Task 1.1 **\$10,870.00**

Task 1.2 Web-Based GIS Application

The internal web-based GIS application will be accessible only to individuals designated by the OBGMA. The application will be password protected and access granted per the OBGMA's direction. The application will have the capability to reference existing data, add new and update existing data, visualize data, perform queries against the data, and export data.

Assumptions

- Dudek will provision and set up an ArcGIS Organization account on behalf of the OBGMA. The initial provisioning will include:
 - Initial setup through Esri (current rate is \$1,300)
 - This includes two (2) Creator-level licenses necessary to administer the account. Additional licensing is necessary to accommodate stakeholders and is detailed below
 - Additional user licensing:
 - One (1) Viewer license for use as a login to allow people to read-only access the DMS (current rate is \$110 annually)
 - Provisioning of 10,000 ArcGIS Online credits. Credits are the currency used within ArcGIS Online to cover costs associated with data storage and analysis. Credits are currently \$120 for 1,000 credits and are good for two (2) years. Dudek estimates that 10,000 credits will cover all the needs for 1-year, however, if we find that additional credits are needed, they will need to be purchased separately
- Dudek will configure off-the-shelf Esri tools such as ArcGIS Experience Builder and ArcGIS Dashboards
- Functionality will include:
 - Map navigation tools

- Search tools
- Query Tools
- Measuring Tools
- Basic Print Tools
- Data Export
- Basic data graphing
- Data entry and editing

Deliverables

- Dudek will hold one in-person meeting with the OBGMA to review the DMS web-based GIS application and confirm it meets the needs of the agency
- Dudek will provide documentation in the form of a 'How-To' guide for users of the application.

Cost for Task 1.2 **\$20,790.00**

Subtotal for Task 1 **\$31,660.00**

TASK 2 EXPLORE GRANT FUNDING OPPORTUNITIES

The GSP identified a number of projects to address sustainability goals, minimum thresholds, and data gaps identified for the OVGB. These projects include updates to the extraction metering program, preparation of a groundwater-dependent ecosystems assessment, and updates to the Ojai Basin Groundwater Model. The estimated cost to implement these three projects totals over \$400,000. In order to fund these projects and the others identified in the GSP, Dudek understands that the OBGMA may require additional funding to supplement the funds generated by wellhead fixed fees and extraction charges.

Under this task, Dudek will research and identify funding opportunities that the OBGMA can pursue in both the near and long-term to implement GSP-related projects. Dudek will provide the OBGMA details about all upcoming funding opportunities and identify which ones the OBGMA would be best suited to secure. Note that this scope does not include time to prepare a grant application.

Cost for Task 2 **\$3,550.00**

TASK 3 PREPARE GSP ANNUAL REPORT

SGMA requires Groundwater Sustainability Agencies (GSAs) to submit annual reports to DWR by April 1 of each year following adoption of GSP. The Water Year 2023 annual report for the OVGB is due to DWR April 1, 2024. Dudek will prepare an annual report for the OVGB in accordance with Section 356.2 of the GSP Regulations.

Task 3.1 Data Analysis

Dudek will compile groundwater level data for wells monitored in the OVGB and create hydrographs and groundwater elevation contour maps illustrating the seasonal high and seasonal low groundwater conditions. Dudek will also compile and summarize groundwater extraction and surface water supply data. Lastly, Dudek will calculate annual and cumulative change in groundwater storage in the OVGB. The above data will be presented in the annual report in the form of tables, graphs, and maps.

Cost for Task 3.1 **\$10,010.00**

Task 3.2 Annual Report Preparation

The annual report will include information on groundwater conditions and GSP implementation progress over the past water year. Specifically, the annual report will include an executive summary and location maps depicting the OVGB; groundwater elevation contour maps; hydrographs; groundwater extraction, surface water supply, and total water use; annual and cumulative change in groundwater in storage; and a description of progress towards implementing the GSP.

Assumptions

- Dudek will provide a draft of the annual report for review by the February 2024 OBGMA Regular Board Meeting and will have a final version of the report ready for adoption by the March 2024 Regular Board Meeting

Deliverables

- Draft and Final Annual Report

Cost for Task 3.2 **\$11,060.00**

Subtotal for Task 3 **\$21,070.00**

TASK 4 COORDINATE WITH KEAR GROUNDWATER

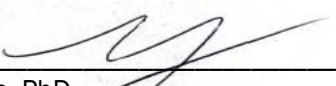
Dudek understands that Kear Groundwater will be preparing a Sampling and Analysis Plan (SAP) for monitoring of groundwater and surface water conditions in the OVGB. This task includes hours for Dudek to work collaboratively with Kear Groundwater and provide a peer review of the SAP to ensure its consistency with monitoring requirements under SGMA. Additionally, this task includes hours for Dudek to coordinate Kear Groundwater’s peer review of the DMS and Annual Report prepared by Dudek.

Cost for Task 4 **\$1,410.00**


TOTAL COST..... **\$57,690.00**

Dudek appreciates this opportunity to assist you. As with previous support that Dudek has provided, Dudek anticipates implementing these tasks with OBGMA approval on a task-level basis. If you have any questions or require additional information, please contact Trevor Jones (tjones@dudek.com or 760.479.4124) or Devin Pritchard-Peterson (dpritchard-peterson@dudek.com or 760.479.4214).

Sincerely,



Trevor Jones, PhD
Senior Hydrogeologist



Devin Pritchard-Peterson, PG
Senior Hydrogeologist

Att.: Attachment A, Dudek 2024 Standard Schedule of Charges

Table 1. Fee Estimate

Task 1	Task 2	Task 3	Task 4	Dudek Labor Hours and Rates							TOTAL DUDEK HOURS	DUDEK LABOR COSTS	OTHER DIRECT COSTS	TOTAL FEE	
				Principal Hydrogeologist I	Sr. Hydrogeologist IV	Application Developer II	Project Hydrogeologist III	Specialist I							
Project Team Role:				\$290.00	\$255.00	\$220.00	\$195.00	\$165.00							
Billable Rate:															
Develop Data Management System															
1.1	Database Design			0	2	40	8	0					\$10,870.00	\$0.00	\$10,870.00
1.2	Web-Based GIS Application			0	2	80	4	0					\$18,890.00	\$1,900.00	\$20,790.00
	Subtotal Task 1			0	4	120	12	0					\$29,760.00	\$1,900.00	\$31,660.00
Explore Grant Funding Opportunities				2	6	0	4	4					\$3,550.00	\$0.00	\$3,550.00
Prepare GSP Annual Report															
3.1	Data Analysis			1	6	0	42	0					\$10,010.00	\$0.00	\$10,010.00
3.2	Annual Report Preparation			1	4	0	50	0					\$11,060.00	\$0.00	\$11,060.00
	Subtotal Task 4			2	10	0	92	0					\$21,070.00	\$0.00	\$21,070.00
Coordinate With Kear Groundwater				0	4	0	2	0					\$1,410.00	\$0.00	\$1,410.00
Total Hours				4	24	120	110	4				262			
Total				\$1,160.00	\$6,120.00	\$26,400.00	\$21,450.00	\$660.00					\$55,790.00	\$1,900.00	\$57,690.00
Percent of Hours (Base)				2%	9%	46%	42%	2%							

Attachment A

Dudek 2024 Standard Schedule of Charges

DUDEK 2024 Standard Schedule of Charges

Engineering Services

Project Director	\$335.00/hr
Principal Engineer III	\$310.00/hr
Principal Engineer II	\$290.00/hr
Principal Engineer I	\$280.00/hr
Program Manager	\$265.00/hr
Senior Project Manager	\$265.00/hr
Project Manager	\$255.00/hr
Senior Engineer III	\$250.00/hr
Senior Engineer II	\$240.00/hr
Senior Engineer I	\$230.00/hr
Project Engineer IV/Technician IV	\$220.00/hr
Project Engineer III/Technician III	\$210.00/hr
Project Engineer II/Technician II	\$200.00/hr
Project Engineer I/Technician I	\$180.00/hr
3D Production Manager	\$210.00/hr
Senior Designer II	\$200.00/hr
Senior Designer I	\$195.00/hr
Designer	\$185.00/hr
Assistant Designer	\$180.00/hr
CADD Operator III	\$175.00/hr
CADD Operator II	\$165.00/hr
CADD Operator I	\$145.00/hr
CADD Drafter	\$130.00/hr
CADD Technician	\$120.00/hr
Project Coordinator	\$155.00/hr
Engineering Assistant	\$125.00/hr

Environmental Services

Senior Project Director	\$330.00/hr
Project Director	\$285.00/hr
Senior Specialist V	\$260.00/hr
Senior Specialist IV	\$245.00/hr
Senior Specialist III	\$235.00/hr
Senior Specialist II	\$225.00/hr
Senior Specialist I	\$210.00/hr
Specialist V	\$195.00/hr
Specialist IV	\$185.00/hr
Specialist III	\$175.00/hr
Specialist II	\$165.00/hr
Specialist I	\$145.00/hr
Analyst V	\$145.00/hr
Analyst IV	\$135.00/hr
Analyst III	\$125.00/hr
Analyst II	\$115.00/hr
Analyst I	\$105.00/hr
Technician III	\$90.00/hr
Technician II	\$80.00/hr
Technician I	\$70.00/hr

Mapping and Surveying Services

Application Developer II	\$220.00/hr
Application Developer I	\$155.00/hr
GIS Analyst V	\$205.00/hr
GIS Analyst IV	\$170.00/hr
GIS Analyst III	\$150.00/hr
GIS Analyst II	\$135.00/hr
GIS Analyst I	\$125.00/hr
UAS Pilot	\$145.00/hr
Survey Lead	\$235.00/hr
Survey Manager	\$210.00/hr
Survey Crew Chief	\$165.00/hr
Survey Rod Person	\$95.00/hr
Survey Mapping Technician	\$95.00/hr

Construction Management Services

Principal/Manager	\$195.00/hr
Senior Construction Manager	\$185.00/hr
Senior Project Manager	\$180.00/hr
Construction Manager	\$175.00/hr
Project Manager	\$170.00/hr
Resident Engineer	\$175.00/hr
Construction Engineer	\$170.00/hr
On-site Owner's Representative	\$160.00/hr
Prevailing Wage Inspector	\$155.00/hr
Construction Inspector	\$145.00/hr
Administrator/Labor Compliance	\$120.00/hr

Hydrogeology/HazWaste Services

Project Director	\$335.00/hr
Principal Hydrogeologist/Engineer III	\$310.00/hr
Principal Hydrogeologist/Engineer II	\$300.00/hr
Principal Hydrogeologist/Engineer I	\$290.00/hr
Senior Hydrogeologist V/Engineer V	\$265.00/hr
Senior Hydrogeologist IV/Engineer IV	\$255.00/hr
Senior Hydrogeologist III/Engineer III	\$245.00/hr
Senior Hydrogeologist II/Engineer II	\$235.00/hr
Senior Hydrogeologist I/Engineer I	\$225.00/hr
Project Hydrogeologist V/Engineer V	\$215.00/hr
Project Hydrogeologist IV/Engineer IV	\$205.00/hr
Project Hydrogeologist III/Engineer III	\$195.00/hr
Project Hydrogeologist II/Engineer II	\$185.00/hr
Project Hydrogeologist I/Engineer I	\$175.00/hr
Hydrogeologist/Engineering Assistant	\$140.00/hr
HazMat Field Technician	\$125.00/hr

District Management & Operations

District General Manager	\$225.00/hr
District Engineer	\$215.00/hr
Operations Manager	\$165.00/hr
District Secretary/Accountant	\$140.00/hr
Collections System Manager	\$140.00/hr
Grade V Operator	\$130.00/hr
Grade IV Operator	\$115.00/hr
Grade III Operator	\$105.00/hr
Grade II Operator	\$85.00/hr
Grade I Operator	\$80.00/hr
Operator in Training	\$75.00/hr
Collection Maintenance Worker	\$75.00/hr

Creative Services

Creative Services IV	\$165.00/hr
Creative Services III	\$150.00/hr
Creative Services II	\$135.00/hr
Creative Services I	\$120.00/hr

Publications Services

Technical Editor IV	\$165.00/hr
Technical Editor III	\$150.00/hr
Technical Editor II	\$135.00/hr
Technical Editor I	\$120.00/hr
Publications Specialist IV	\$125.00/hr
Publications Specialist III	\$115.00/hr
Publications Specialist II	\$105.00/hr
Publications Specialist I	\$95.00/hr
Clerical Administration	\$90.00/hr

Expert Witness – Court appearances, depositions, and interrogatories as expert witness will be billed at 2.00 times normal rates.

Emergency and Holidays – Minimum charge of two hours will be billed at 1.75 times the normal rate.

Material and Outside Services – Subcontractors, rental of special equipment, special reproductions and blueprinting, outside data processing and computer services, etc., are charged at 1.15 times the direct cost.

Travel Expenses – Mileage at current IRS allowable rates. Per diem where overnight stay is involved is charged at cost.

Invoices, Late Charges – All fees will be billed to Client monthly and shall be due and payable upon receipt. Invoices are delinquent if not paid within 30 days from the date of the invoice. Client agrees to pay a monthly late charge equal to 1% per month of the outstanding balance until paid in full.

Annual Increases – Unless identified otherwise, these standard rates will increase in line with the CPI-U for the nearest urban area per the Department of Labor Statistics to where the work is being completed) or by 3% annually, whichever is higher.

The rates listed above assume prevailing wage rates does not apply. If this assumption is incorrect Dudek reserves the right to adjust its rates accordingly.

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, General Manager
Subject: Groundwater Sustainability Plan (GSP) Implementation – Support Services from
 Kear Groundwater

November 30, 2023

Recommendation

- Approve proposal from Kear Groundwater to provide GSP Implementation Support for Fiscal Year 2023-2024 in an amount not to exceed \$52,572.00

Background and Discussion

At the Board meeting of October 26, 2023, the Board approved the GSP Implementation Cost of Service Study. The tasks to be implemented in fiscal year (FY) 2023-24 are included in that Study. A proposal was requested from Kear Groundwater to provide support services for some of those tasks, which are described in further detail in the attached proposal and in the table below.

Task Description	Fee Proposal
1 – Prepare Sampling and Analysis Plan	\$9,600.00
2 – Extraction Meter Corroboration	\$14,972.00
3 – Monthly monitoring	\$24,000.00
4 – Coordinate with Dudek	\$4,000.00
Total	\$52,572.00

Budget Impact

The budget established for these tasks in the GSP Implementation Cost of Service Study is \$54,000.

Attachment: Proposal from Kear Groundwater dated November 17, 2023



TO: Julia Aranda, OBGMA GM

FROM: Kear Groundwater

P.O. Box 2601

Santa Barbara, CA 93120-2601

DATE: November 17, 2023

SUBJECT: *Proposed efforts to support GSP implementation*

Dear Julia,

As requested during various discussions and collaborative efforts with you and Dudek, Kear Groundwater (KG) has prepared this brief memorandum to describe our scope, schedule and budget in support of the FY2023-24 OBGMA GSP implementation.

For FY 2023-24, seven tasks have been identified as priorities:

1. Sampling and analysis plan – to be prepared by KG with Dudek peer review
2. Data Management system – To be prepared by Dudek
3. Extraction Meter corroboration – to be implemented by KG with Dudek review
4. Monthly monitoring – ongoing by KG as currently implemented
5. Pumping reduction encouragement – to be done by Dudek with KG/OBGMA support
6. Grant Funding Exploration – Dudek will lead
7. Annual Report – Dudek will prepare and KG will support, review and provide data

Our efforts have been and will be conducted under our standing contract with OBGMA as part of our typical duties; the GSP implementation phases will include concerted efforts outlined here.

Sampling and analysis plan:

KG proposes to prepare a Sampling and Analysis Plan specific to the Ojai Basin that will meet the letter and intent of SGMA regulations and the task as described in the GSP. The sampling and analysis plan (SAP) will apply for data collection and monitoring of applicable sustainability indicators, primarily water level monitoring, water quality monitoring, and surface water monitoring. The SAP will provide a plan that includes sampling objectives, potential contaminants of concern (COCs), monitoring frequency, methods for groundwater elevation and quality monitoring, and sample handling. Within the SAP, KG will define roles and responsibilities; quality objectives and criteria; any special training, documentation and records; field and laboratory analytical methods; field and laboratory quality control, assessments and response actions; data processing, review, verification and validation; data evaluation roles and responsibilities; and data reporting. Technical standards, data collection methods, and quality assurance will be described in detail in the SAP to ensure comparable data and methodologies.

Costs for this effort are estimated to total \$9,600. The work product will be presented to the

KEAR GROUNDWATER

P.O. BOX 2601 • SANTA BARBARA, CALIFORNIA • 93120 TELEPHONE: (805) 512-1516 JORDAN@KEARGROUNDWATER.COM
CALIFORNIA REGISTERED PROFESSIONAL GEOLOGIST N. 6960 CALIFORNIA CERTIFIED HYDROGEOLOGIST N. 749



OBGMA board in draft form February 2024 meeting and comments incorporated for finalization at the March 2024 meeting.

Extraction Meter Corroboration

Per OBGMA ordinance, all wells are required to be equipped with a functional flow meter. To evaluate compliance, KG proposes to inventory and visit representative and queried wells in the Ojai Basin and document the presence/absence of the required meter. Where feasible, KG will utilize our ultrasonic clamp-on flow meters to estimate flow rates in piping and compare to constituent meters, as applicable. KG will develop a spreadsheet to include well numbers, ownership, key infrastructure components, meter models, and ranges with percent accuracies.

KG will work with OBGMA staff to notify constituents of Q2 (January to March 2024) visits in the mailers for Q1 extraction statements. We estimate being able to visit upwards of 50% of the wells in the Ojai Basin in Q2, with updated spreadsheet data being shared in the OBGMA database and DMS prepared by Dudek. Maps of well locations will be provided coded to meter presence and accuracy.

Updates will be provided at monthly meetings; cost for this effort is estimated to total \$14,972.

Monthly monitoring

KG Currently monitors creek flow into and out of the Ojai Basin, a network of automated well water level devices, prepares monthly reports of basin status, and presents to the OBGMA Board at monthly meetings.

This effort is typically about \$2000 per month, for a total of \$24,000 in FY 23-24.

Support and review of Dudek GSP Implementation efforts

KG will support and review the various components of the GSP Implementation conducted by Dudek, including supporting the Annual Report preparation. During FY 23-24, KG estimates these efforts to encumber less than \$4000.

Total estimated costs for these four tasks come to \$52,572 for FY 2023-24. We look forward to our continued involvement with the OBGMA. Please do not hesitate to contact us with any questions.

Best Regards,

A handwritten signature in black ink, appearing to read 'Jordan Kear'.

Jordan Kear
Principal Hydrogeologist
Professional Geologist No. 6960
California Certified Hydrogeologist No. 749

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, General Manager
Subject: OBGMA Ordinances Related to Metering and Penalties
November 30, 2023

At the Board meeting of October 28, 2023, the Board discussed enforcing penalties on pumpers whose wells are un-metered. Current requirements related to metering can be found in Ordinance Nos. 8 and 11. Meters are required on all wells within the Ojai Basin after April 23, 2011; there are no exceptions or exemptions (Sections 6.1 and 6.2 of Ordinance No. 8 and Section 5.a of Ordinance No. 11).

The Enabling Act of OBGMA includes provisions for violating the Ordinance(s) of OBGMA and these provisions are repeated in Ordinance No. 8, as follows:

- Any person who intentionally violates this Ordinance is guilty of an infraction and may be required to pay a fine not to exceed five hundred dollars (\$500).
- Any person who negligently or intentionally violates this Ordinance may also be civilly liable to the Agency for a sum not to exceed one thousand dollars (\$1,000) per day for each violation, in addition to any other penalties that may be prescribed by law.

Ojai Basin Groundwater Management Agency

Memorandum

To: Board of Directors
From: Julia Aranda, PE, General Manager
Subject: Revised Quarterly Groundwater Extraction Statement
November 30, 2023

The administration of quarterly Groundwater Extraction Statements is a cumbersome, manual process requiring an inordinate amount of staff time to process. The existing format is hard to follow and many pumpers struggle to complete the self-reporting aspects of the statement. The OBGMA administrator must reach out to pumpers to correct their statements and collect additional information and/or fees or provide a credit to their account if they have overpaid.

With the upcoming GSP Extraction Fee increase (if adopted by the Board), the Groundwater Extraction Statement was revised to, hopefully, simplify the process for pumpers and allow them to see which fees apply to their specific situation, and which do not. The revised quarterly Groundwater Extraction Statement is attached for discussion and feedback from the Board.

It is anticipated a revised quarterly Groundwater Extraction Statement will be distributed to pumpers to report their extractions for the first quarter of 2024, when the updated GSP fee takes effect.

Attachment: Revised Quarterly Groundwater Extraction Statement

OJAI BASIN GROUNDWATER MANAGEMENT AGENCY

P.O. BOX 1779 OJAI CA 93024

805.640.1207

WWW.OBGMA.COM

OBGMA@AOL.COM

This form must be completed by each Well Operator within OBGMA jurisdiction.

REPORTING PERIOD: January 1 to March 31, 2024 REPORTING DEADLINE 5/1/24 State Well No. :

OwnerOpID: Well Recordation No.:
Well Operator: Telephone No. : APN:
Mailing Address: Email: Well Address:
City State Zip: Contact: Well Name:

Well Use: Municipal Domestic/ Landscape Industrial Agricultural Other

STEP 1 - WELL RECORDATION FEE

If Well Recordation No. appears above, enter \$5.00, otherwise enter \$0: (1)

STEP 2 - WELLHEAD FEE

Every well must pay the quarterly Wellhead Fee, regardless of usage. \$65.00 (2)

STEP 3 - INACTIVE

Was well pumped at least 8 hours during the past year?
Yes No
If no, please explain or your well will be presumed to be abandoned by Ventura County
Explanation:

USE STEP 4 FOR UNMETERED WELLS OR STEP 5 FOR METERED WELLS

STEP 4 - UNMETERED USE

Formulas for unmetered wells: TOTAL IRRIGATED ACRES x IRRIGATION FACTOR (BELOW) equals AC-FT EXTRACTION (A); NO. OF DWELLING UNITS (DUs) x DU FACTOR equals AC-FT EXTRACTION (B); TOTAL UNMETERED EXTRACTION A + B = C

STEP 5 - METERED WATER USE

Formulas for metered wells: CURRENT Meter Reading minus PREVIOUS Meter Reading equals USAGE This Quarter times METER MULTIPLIER (SHOWN ON METER) divide by ACRE-FOOT CONVERSION (ABOVE) equals AC-FT EXTRACTION = D

STEP 6 - MINIMUM USE (LESS THAN OR EQUAL TO 0.5 ACRE-FEET)

If C or D is less than or equal to 0.5 acre-feet: Minimum extraction fee is based on 0.5 acre-feet. EXTRACTION FEE (PER ACRE-FOOT) 0.5 times \$25 equals \$ (3)

STEP 7 - EXTRACTION CHARGES (GREATER THAN 0.5 ACRE-FEET)

If C or D is more than 0.5 acre-feet: EXTRACTION FEE (PER ACRE-FOOT) ENTER C or D times \$25 equals E. GROUNDWATER SUSTAINABILITY PLAN FEE (PER ACRE-FOOT) ENTER C or D times \$75* equals F. TOTAL E + F \$ (4)

STEP 8 - LATE CHARGE

IF SUBMITTING AFTER REPORTING DEADLINE (10% OF E) 10% of E \$ (5)

STEP 9 - TOTAL DUE

TOTAL DUE (1 + 2 + 3 + 4 + 5) \$

STEP 10 - SIGNATURE AND DATE

I declare under penalty of perjury this groundwater extraction statement has been examined by me, and to the best of my knowledge and belief, is a true, complete, and correct statement.

DATE: SIGNATURE:

This statement is not complete unless all questions are answered and signature is provided.